



Freeport City Council  
May 27, 2021 Regular Meeting Package

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**City of Freeport**  
**REGULAR COUNCIL MEETING AGENDA**

May 27, 2021, 6:30 PM  
Council Chambers, Freeport City Hall

1. Meeting Called to Order
2. Invocation and Pledge of Allegiance
3. Miss Freeport Queens, Miss Walton County Queens, and Miss DeFuniak Queens
4. Recognition of Guests
5. Consent Agenda
  - a. Revenue & Expenditure Report through April 2021  
(TAB 1)
  - b. Bills  
(TAB 2)
  - c. City Council Meeting Minutes- April 22, 2021  
(TAB 3)
  - d. Special Council Meeting Minutes- April 22, 2021  
(TAB 4)
  - e. City Council Meeting Minutes- May 11, 2021  
(TAB 5)
6. Public Comment on Consent Agenda
7. Approval of Consent Agenda
8. Consideration of Additions/Deletions to Agenda
9. Approval of Agenda with Additions/Deletions
10. Staff Reports
  - a. Water
  - b. Sewer
  - c. Parks
  - d. City Manager
  - e. City Clerk
  - f. Finance

1. Interim Financing Advertisement Approval  
(TAB 6)

g. Billing

1. Sensus Analytics Update

h. Planning

1. Joe Campbell Road Re-Zoning (2nd Reading)  
(TAB 7)
2. Brannon Re-Zoning (1st Reading)  
(TAB 8)
3. Regency Acquisitions SSA (1st Reading)  
(TAB 9)
4. Regency Acquisitions Re-Zoning (1st Reading)  
(TAB 10)
5. Hammock Bay Phase III PDP Modification  
(TAB 11)

i. Legal

j. Engineering

1. Bid Results for 83A Wastewater Improvements
2. Barrier Free Park Phase Improvements

**11. Old Business**

**12. New Business**

- a. Mayor Russ Barley
- b. Councilwoman Brannon
- c. Councilman Farris
- d. Councilwoman Green
- e. Councilwoman Haffner
- f. Councilman Martin

**13. Public Comment**

#### 14. Adjournment

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



FISCAL YEAR 2019-2020  
As of Apr 30, 2021

	<u>Budget</u>	<u>YTD Amount</u>	<u>% OF YTD Budget</u>
GENERAL FUND REV	\$ 8,976,370.00	\$ 4,651,129.56	
Less: Beginning Fund Balance	\$ (3,839,460.00)		
Total GENERAL FUND REV	\$ 5,136,910.00	\$ 4,651,129.56	90.54%
WATER FUND REV	\$ 3,519,610.00	\$ 1,613,611.72	
Less: Beginning Fund Balance	\$ (1,305,060.00)		
Less: IMPACT FEES		\$ -	
Total WATER REV	\$ 2,214,550.00	\$ 1,613,611.72	72.86%
NB WATER FUND REV	\$ 709,700.00	\$ 157,097.18	
Less: Beginning Fund Balance	\$ (406,000.00)		
Less: IMPACT FEES		\$ -	
Total NB REV	\$ 303,700.00	\$ 157,097.18	51.73%
SEWER FUND REV	\$ 3,466,670.00	\$ 3,881,940.21	
Less: Beginning Fund Balance	\$ (732,900.00)		
Less: IMPACT FEES & 75% CAPICITY FEES		\$ (1,975,427.57)	
Total SEWER REV	\$ 2,733,770.00	\$ 1,906,512.65	69.74%
Total Rev Before Beg Fund Bal	\$ 10,388,930.00		
Total Rev Before Capacity Fees		\$ 8,328,351.11	
Total BEGINNING FUND BALANCE	\$ 6,283,420.00		
Total IMPACT FEES & 75% CAPACITY FEES		\$ 1,975,427.57	
TOTAL REV	\$ 16,672,350.00	\$ 10,303,778.67	
GENERAL FUND EXP	\$ 8,976,370.00		
Encumbrance Carryover	\$ 105,584.07		
Less: Ending Fund Balance	\$ (3,839,460.00)		
Total GENERAL FUND EXP	\$ 5,242,494.07	\$ 2,097,017.48	40.00%
WATER FUND EXP	\$ 3,519,610.00		
Encumbrance Carryover	\$ 168,947.98		
Less: Ending Fund Balance	\$ (986,660.00)		
Total WATER FUND EXP	\$ 2,701,897.98	\$ 1,316,566.45	48.73%
NB WATER FUND EXP	\$ 709,700.00		
Encumbrance Carryover	\$ -		
Less: Ending Fund Balance	\$ (332,760.00)		
Total NB WATER FUND EXP	\$ 376,940.00	\$ 177,497.74	47.09%
SEWER FUND EXP	\$ 3,466,670.00		
Encumbrance Carryover	\$ 28,845.97		
Less: Ending Fund Balance	\$ (697,200.00)		
Total SEWER FUND EXP	\$ 2,798,315.97	\$ 1,266,260.66	45.25%
Total Exp Before End Fund Bal	\$ 11,119,648.02		
Less Encumbrance Carryover	\$ (303,378.02)		
Total ENDING FUND BALANCE	\$ 5,856,080.00		
GRAND TOTAL EXP	\$ 16,672,350.00	\$ 4,857,342.33	

REVENUE REPORT  
58.33 % Yr Complete For Fiscal Year: 2021 / 4

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
001-31110	AD VALOREM TAXES	2,009,400	0.00	2,009,400.00	2,009,581.99	40,758.27	181.99-	1.00
001-31241	LOCAL OPTION GAS TAX	9,570	0.00	9,570.00	6,315.67	593.42	3,254.33	0.66
001-31260	ONE CENT INFRASTRUCTURE	1,123,680	0.00	1,123,680.00	886,613.75	105,072.31	237,066.25	0.79
001-31500	Local Communications Tax	29,160	0.00	29,160.00	17,908.55	2,608.04	11,251.45	0.61
001-32310	Franchise Fee-Electric	154,800	0.00	154,800.00	84,718.33	11,307.19	69,281.67	0.55
001-32370	Franchise Fee-Garbage	2,800	0.00	2,800.00	3,270.77	811.52	470.77-	1.17
001-32520	Planning & Zoning Fees	66,300	0.00	66,300.00	79,994.44	13,088.85	-13,694.44-	1.21
001-32900	Review Fees	59,600	0.00	59,600.00	44,110.00	4,000.00	15,490.00	0.74
001-33472	GRANT - FRDAP (NATURE WALK TRA	50,000	0.00	50,000.00	0.00	0.00	50,000.00	0.00
001-33512	State Revenue Sharing	157,170	0.00	157,170.00	99,900.04	14,271.44	57,269.96	0.64
001-33514	Mobile Home License	1,300	0.00	1,300.00	925.48	23.50	374.52	0.71
001-33515	Beverage License	2,500	0.00	2,500.00	2,578.30	69.92	78.30-	1.03
001-33518	Half Cent Sales Tax	560,560	0.00	560,560.00	464,620.80	60,315.23	95,939.20	0.83
001-33549	DOT Contract	5,400	0.00	5,400.00	0.00	0.00	5,400.00	0.00
001-34190	Qualifying Fees	1,300	0.00	1,300.00	0.00	0.00	1,300.00	0.00
001-34338	Return Check Fee	100	0.00	100.00	0.00	0.00	100.00	0.00
001-34720	P & R Usage Fees	10,000	0.00	10,000.00	1,260.00	90.00	8,740.00	0.13
001-34722	SPORTS COMPLEX-HAMMOCK BAY FEE	67,000	0.00	67,000.00	43,340.00	6,340.00	23,660.00	0.65
001-34725	Pool concession fees	11,700	0.00	11,700.00	0.00	0.00	11,700.00	0.00
001-34910	Notary Services	100	0.00	100.00	0.00	0.00	100.00	0.00
001-34950	Charge for Utility Billing Svc	291,770	0.00	291,770.00	170,199.19	24,314.17	121,570.81	0.58
001-35150	Court Fines	1,900	0.00	1,900.00	1,598.73	236.35	301.27	0.84
001-36000	Miscellaneous	14,000	0.00	14,000.00	17,513.92	1,104.66	3,513.92-	1.25
001-36100	Interest Income	12,000	0.00	12,000.00	1,563.13-	1,240.20	13,563.13	0.13-
001-36200	City Property Lease	22,800	0.00	22,800.00	13,300.00	1,900.00	9,500.00	0.58
001-36210	Meeting Room Rental	5,500	0.00	5,500.00	1,716.80	746.80	3,783.20	0.31
001-36600	Festival - Sponsorship & Incom	15,000	0.00	15,000.00	0.00	0.00	15,000.00	0.00
001-36991	Discretionary tax refund	452,300	38,000.00	490,300.00	702,167.93	0.00	211,867.93-	1.43
001-36999	Insurance Proceeds	0	0.00	0.00	1,058.00	0.00	1,058.00-	0.00
001-39284	BEGINNING RESERVES	3,839,460	0.00	3,839,460.00	0.00	0.00	3,839,460.00	0.00
TOTAL GENERAL FUND REVENUE		8,976,370	38,000.00	9,014,370.00	4,651,129.56	288,891.87	4,363,240.44	0.51
410-34330	Sales	1,528,500	0.00	1,528,500.00	896,573.73	132,822.74	631,926.27	0.59
410-34331	Connection Fees	30,000	0.00	30,000.00	55,350.00	10,500.00	25,350.00-	1.85
410-34332	Reconnect Fees	30,000	0.00	30,000.00	14,975.00	2,350.00	15,025.00	0.50
410-34333	Capacity Fees	260,000	0.00	260,000.00	574,814.19	295,051.05	314,814.19-	2.21
410-34334	Late Charges & Penalties	40,000	0.00	40,000.00	40,369.86	4,770.00	369.86-	1.01



CITY OF FREEPORT

REVENUE REPORT  
58.33 % Yr Complete For Fiscal Year: 2021 / 4

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
410-34335	Material Sales	20,000	0.00	20,000.00	29,641.87	3,424.48	9,641.87-	1.48
410-34338	Return Check Fees	1,800	0.00	1,800.00	1,315.00	145.00	485.00	0.73
410-34900	Services provided to NB	33,470	0.00	33,470.00	0.00	0.00	33,470.00	0.00
410-36000	Miscellaneous	5,000	0.00	5,000.00	672.47	397.47	4,327.53	0.13
410-36100	Interest Income	5,000	0.00	5,000.00	100.40-	260.43	5,100.40	0.02-
410-38100	Received from General	260,780	38,000.00	298,780.00	0.00	0.00	298,780.00	0.00
410-39284	BEGINNING RESERVES	1,305,060	0.00	1,305,060.00	0.00	0.00	1,305,060.00	0.00
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	TOTAL WATER REVENUE	3,519,610	38,000.00	3,557,610.00	1,613,611.72	449,721.17	1,943,998.28	0.45
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412-34330	Sales	258,000	0.00	258,000.00	135,551.23	19,734.90	122,448.77	0.53
412-34332	Reconnect Fees	4,000	0.00	4,000.00	2,000.00	325.00	2,000.00	0.50
412-34333	Capacity Fees	20,000	0.00	20,000.00	13,675.30	0.00	6,324.70	0.68
412-34334	Late Charges & Penalties	15,000	0.00	15,000.00	5,960.00	750.00	9,040.00	0.40
412-34335	Material Sales	500	0.00	500.00	120.00	0.00	380.00	0.24
412-34338	Return Check Fees	200	0.00	200.00	190.00	0.00	10.00	0.95
412-36000	Miscellaneous	0	0.00	0.00	39.41	39.41	39.41-	0.00
412-36100	Interest Income	6,000	0.00	6,000.00	438.76-	262.05	6,438.76	0.07-
412-39284	BEGINNING RESERVES	406,000	0.00	406,000.00	0.00	0.00	406,000.00	0.00
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	TOTAL NORTH BAY REVENUE	709,700	0.00	709,700.00	157,097.18	21,111.36	552,602.82	0.22
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420-34350	Sales	173,700	0.00	173,700.00	1,110,665.83	173,491.55	936,965.83-	6.39
420-34351	Connection Fees	0	0.00	0.00	128,724.52	25,931.07	128,724.52-	0.00
420-34353	Sewer Capacity Fees	370,400	0.00	370,400.00	2,633,903.42	1,742,027.28	2,263,503.42-	7.11
420-34354	Late Charges & Penalties	40,000	0.00	40,000.00	600.14	50.00	39,399.86	0.02
420-34355	Material Sales	15,000	0.00	15,000.00	16,804.27	1,365.51	1,804.27-	1.12
420-36000	Miscellaneous	0	0.00	0.00	545.92	545.92	545.92-	0.00
420-36100	Interest Income	48,000	0.00	48,000.00	9,303.89-	6,082.44	57,303.89	0.19-
420-38100	Received from General	523,370	0.00	523,370.00	0.00	0.00	523,370.00	0.00
420-39284	BEGINNING RESERVES	732,900	0.00	732,900.00	0.00	0.00	732,900.00	0.00
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	TOTAL SEWER FUND REVENUE	1,903,370	0.00	1,903,370.00	3,861,940.21	1,949,493.77	1,978,570.21-	2.03
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	GRAND TOTAL REVENUE	15,109,050	76,000.00	15,185,050.00	10,303,778.67	2,709,218.17	4,881,271.33	0.67
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## CITY OF FREEPORT

EXPENDITURE REPORT  
58.33 % Yr Complete For Fiscal Year: 2021 / 4

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANCE CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
FUND 001 GENERAL FUND							
DEPT 510 ADMINISTRATION							
001-510-41100	Salaries - Elected Officials	81,480.00	50,139.36	9,401.13	0.00	31,340.64	0.62
001-510-41120	Salaries - Admin	100,000.00	33,600.00	6,300.00	0.00	66,400.00	0.34
001-510-41200	Salary - Staff	33,430.00	20,505.60	3,856.80	0.00	12,924.40	0.61
001-510-41220	Salary - Maintenance	73,740.00	33,480.94	4,432.80	0.00	40,259.06	0.45
001-510-41230	Salary - Clerk	38,570.00	21,888.00	4,104.00	0.00	16,682.00	0.57
001-510-41250	Salary - Part Time	25,550.00	9,292.48	1,785.60	0.00	16,257.52	0.36
001-510-41400	Overtime	200.00	413.34	290.90	0.00	213.34-	2.07
001-510-42100	City Share FICA & Medcr	27,000.00	12,405.47	2,230.98	0.00	14,594.53	0.46
001-510-42200	Retirement Contribution	58,650.00	26,153.24	4,746.11	0.00	32,496.76	0.45
001-510-42300	City Share Health Ins	63,790.00	27,759.78	4,042.28	0.00	36,030.22	0.44
001-510-42400	Worker s Compensation	5,400.00	4,050.06	0.00	0.00	1,349.94	0.75
001-510-42600	Uniform Expenses	550.00	593.80	0.00	50.24	43.80-	1.08
001-510-42610	Employee Screening expense	150.00	0.00	0.00	0.00	150.00	0.00
001-510-43010	Bank Charges	150.00	0.00	0.00	0.00	150.00	0.00
001-510-43100	Legal Services	84,000.00	16,743.75	0.00	0.00	67,256.25	0.20
001-510-43130	Outside Labor & Services	120,000.00	72,154.77	13,595.67	0.00	47,845.23	0.60
001-510-43140	Engineering Services	10,000.00	300.00	0.00	0.00	9,700.00	0.03
001-510-43300	Election Expense	4,800.00	76.99	0.00	76.99	4,723.01	0.02
001-510-44000	Travel Expense-Employees	15,000.00	307.74	43.00	0.00	14,692.26	0.02
001-510-44010	Travel Expense-Mayor & Council	15,000.00	445.89	0.00	0.00	14,554.11	0.03
001-510-44100	Telephone Expense	21,000.00	11,919.00	1,609.05	0.00	9,081.00	0.57
001-510-44200	Postage	1,700.00	0.00	0.00	0.00	1,700.00	0.00
001-510-44300	Utilities	13,000.00	7,591.76	1,116.65	0.00	5,408.24	0.58
001-510-44400	Equipment Lease	7,700.00	4,923.89	770.68	0.00	2,776.11	0.64
001-510-44500	Liability Insurance	8,970.00	6,727.50	0.00	0.00	2,242.50	0.75
001-510-44510	Vehicle Insurance	390.00	0.00	0.00	0.00	390.00	0.00
001-510-44560	Property Insurance	12,390.00	9,292.50	0.00	0.00	3,097.50	0.75
001-510-44600	Bldg Maint & Furniture	15,100.00	7,985.64	849.00	5,041.55	7,114.36	0.53
001-510-44605	Old City Hall	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-510-44610	Vehicle & Equip Maint	3,000.00	829.74	0.00	0.00	2,170.26	0.28
001-510-44630	Heritage Museum Center	3,000.00	178.00	89.00	0.00	2,822.00	0.06
001-510-44640	Blount House Operations	3,000.00	1,196.00	98.00	920.05	1,804.00	0.40
001-510-44690	Grounds Maintenance	5,000.00	1,539.99	183.43	316.57	3,460.01	0.31
001-510-44920	Miscellaneous Exp	3,000.00	5,493.65	443.65	44.05	2,493.65-	1.83
001-510-44930	Festival/Event Expense	21,000.00	4,398.59	305.00	0.00	16,601.41	0.21
001-510-44950	Advertising City Logo	700.00	0.00	0.00	0.00	700.00	0.00
001-510-44960	Legal Advertising	6,000.00	165.36	165.36	0.00	5,834.64	0.03



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EXPENDITURE REPORT  
58.33 % Yr Complete For Fiscal Year: 2021 / 4

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANCE CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
001-510-45100	Office Supplies	26,000.00	23,257.98	1,225.34	205.22	2,742.02	0.89
001-510-45210	Gas & Oil	3,100.00	2,733.67	0.00	0.00	366.33	0.88
001-510-45410	Membership Fees	7,000.00	4,253.63	1,061.23	0.00	2,746.37	0.61
001-510-45500	Training	2,000.00	79.00	0.00	0.00	1,921.00	0.04
001-510-46400	Equipment Minor<\$10,000	3,000.00	2,350.00	0.00	0.00	650.00	0.78
001-510-46410	Equipment Major>\$10,000	31,000.00	32,000.00	0.00	0.00	1,000.00-	1.03
001-510-47165	Debt Service - Principal	17,280.00	0.00	0.00	0.00	17,280.00	0.00
001-510-47250	Interest Expense	34,200.00	0.00	0.00	0.00	34,200.00	0.00
001-510-48000	Donations	2,000.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL DEPT 510 ADMINISTRATION		1,010,990.00	457,227.11	62,745.66	6,654.67	553,762.89	0.45
DEPT 513 FINANCE							
001-513-41120	FINANCE - SALARIES	93,780.00	57,486.16	10,820.52	0.00	36,293.84	0.61
001-513-42100	FINANCE - CITY SHARE SS	7,170.00	4,372.00	822.96	0.00	2,798.00	0.61
001-513-42200	FINANCE - RETIREMENT CONTRIBUT	18,990.00	9,345.92	1,529.52	0.00	9,644.08	0.49
001-513-42300	FINANCE - EMPLOYEE INS.	18,380.00	10,717.14	1,531.02	0.00	7,662.86	0.58
001-513-42400	FINANCE - WORKERS COMPENSATION	130.00	97.50	0.00	0.00	32.50	0.75
001-513-42610	FINANCE - EMPLOYEE SCREENING	150.00	0.00	0.00	0.00	150.00	0.00
001-513-43130	FINANCE - OUTSIDE LABOR & SVC	8,100.00	6,000.00	0.00	0.00	2,100.00	0.74
001-513-43200	FINANCE - AUDITING SERVICES	46,500.00	35,250.00	7,250.00	0.00	11,250.00	0.76
001-513-44000	FINANCE - TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-513-44200	FINANCE - POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-513-44500	FINANCE - LIABILITY INS.	4,480.00	3,360.00	0.00	0.00	1,120.00	0.75
001-513-44610	FINANCE - EQUIPMENT MAINT.	500.00	0.00	0.00	0.00	500.00	0.00
001-513-44920	FINANCE - MISCELLANEOUS	500.00	140.00	0.00	0.00	360.00	0.28
001-513-45100	FINANCE - OFFICE SUPPLIES	3,000.00	1,094.01	14.99	25.00	1,905.99	0.36
001-513-45410	FINANCE - MEMBERSHIP FEES	500.00	0.00	0.00	0.00	500.00	0.00
001-513-45500	FINANCE - TRAINING	1,000.00	199.00	0.00	0.00	801.00	0.20
001-513-46400	FINANCE - EQU. MINOR<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL DEPT 513 FINANCE		210,180.00	128,061.73	21,969.01	25.00	82,118.27	0.60
DEPT 515 PLANNING							
001-515-41120	PLANNING - SALARIES	173,390.00	88,135.71	19,716.79	0.00	85,254.29	0.51
001-515-42100	PLANNING - CITY SHARE SS	13,260.00	6,717.27	1,499.86	0.00	6,542.73	0.51
001-515-42200	PLANNING - RETIREMENT CONTRIBU	28,590.00	15,708.68	3,269.52	0.00	12,881.32	0.55
001-515-42300	PLANNING - EMPLOYEE INS.	36,760.00	16,055.55	3,062.04	0.00	20,704.45	0.44
001-515-42400	PLANNING - WORKERS COMPENSATIO	240.00	179.31	0.00	0.00	60.69	0.75

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001-515-42600	PLANNING - UNIFORM EXPENSE	400.00	521.03	0.00	0.00	121.03-	1.30
001-515-42610	PLANNING - EMPLOYEE SCREENING	150.00	72.50	0.00	0.00	77.50	0.48
001-515-43130	PLANNING - OUTSIDE LABOR & SVC	2,300.00	1,521.35	398.85	35.00	778.65	0.66
001-515-43160	PLANNING - REVIEW FEES	59,600.00	19,085.00	4,335.00	0.00	40,515.00	0.32
001-515-44000	PLANNING - TRAVEL EXPENSE	3,000.00	27.93	0.00	0.00	2,972.07	0.01
001-515-44100	PLANNING - Telephone	2,000.00	1,242.75	52.20	0.00	757.25	0.62
001-515-44200	PLANNING - POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-515-44300	PLANNING - Utilities	4,000.00	1,750.47	303.16	0.00	2,249.53	0.44
001-515-44400	PLANNING - EQUI. LEASE	1,500.00	649.74	92.82	0.00	850.26	0.43
001-515-44500	PLANNING - LIABILITY INS.	4,480.00	3,360.00	0.00	0.00	1,120.00	0.75
001-515-44560	PLANNING - Property Ins.	1,340.00	1,004.37	0.00	0.00	335.63	0.75
001-515-44600	PLANNING - Bldg Maint. & Furni	10,000.00	5,523.87	159.60	3,242.97	4,476.13	0.55
001-515-44610	PLANNING - EQUIPMENT MAINT.	200.00	0.00	0.00	0.00	200.00	0.00
001-515-44920	PLANNING - MISCELLANEOUS	300.00	0.00	0.00	0.00	300.00	0.00
001-515-44960	PLANNING - ADVERTISING	2,500.00	1,039.50	519.75	0.00	1,460.50	0.42
001-515-45100	PLANNING - OFFICE SUPPLIES	7,000.00	5,531.98	1,446.94	203.13	1,468.02	0.79
001-515-45410	PLANNING - MEMBERSHIP FEES	2,000.00	600.00	0.00	0.00	1,400.00	0.30
001-515-45500	PLANNING - TRAINING	2,000.00	125.00	0.00	0.00	1,875.00	0.06
001-515-46400	PLANNING - EQU MINOR<\$10,000	13,050.00	12,975.00	0.00	10,050.00	75.00	0.99
TOTAL DEPT 515 PLANNING		369,060.00	181,827.01	34,856.53	13,531.10	187,232.99	0.49
DEPT 519 UTILITY BILLING							
001-519-41120	BILLING - SALARIES	159,560.00	71,938.79	14,476.31	0.00	87,621.21	0.45
001-519-41400	BILLING - OVERTIME	300.00	0.00	0.00	0.00	300.00	0.00
001-519-42100	BILLING - CITY SHARE SS	12,230.00	5,086.28	1,045.10	0.00	7,143.72	0.42
001-519-42200	BILLING - RETIREMENT CONTRIBUT	24,030.00	12,126.89	2,375.47	0.00	11,903.11	0.50
001-519-42300	BILLING - EMPLOYEE INS.	45,950.00	17,562.23	3,039.44	0.00	28,387.77	0.38
001-519-42400	BILLING - WORKERS COMPENSATION	230.00	169.11	0.00	0.00	60.89	0.74
001-519-42610	BILLING - EMPLOYEE SCREENING	500.00	145.00	0.00	0.00	355.00	0.29
001-519-43130	BILLING - OUTSIDE LABOR & SVC	9,700.00	2,917.83	172.28	0.00	6,782.17	0.30
001-519-44000	BILLING - TRAVEL EXPENSE	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-519-44100	BILLING - TELEPHONE	650.00	976.11	0.00	0.00	326.11-	1.50
001-519-44200	BILLING - POSTAGE	35,000.00	18,595.03	5,690.18	0.00	16,404.97	0.53
001-519-44400	BILLING - EQUI. LEASE	3,000.00	1,731.36	633.63	0.00	1,268.64	0.58
001-519-44500	BILLING - LIABILITY INS.	4,480.00	3,360.00	0.00	0.00	1,120.00	0.75
001-519-44610	BILLING - EQUIPMENT MAINT.	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-519-44920	BILLING - MISCELLANEOUS	500.00	35.00	0.00	0.00	465.00	0.07
001-519-45100	BILLING - OFFICE SUPPLIES	5,000.00	4,192.28	479.73	341.37	807.72	0.84



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001-519-45500	BILLING - TRAINING	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-519-46400	BILLING - EQU. MINOR<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00
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TOTAL DEPT 519 UTILITY BILLING		307,130.00	138,835.91	27,912.14	341.37	168,294.09	0.45
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DEPT 541 STREETS							
001-541-43130	Outside Labor & Services	103,900.00	53,286.00	14,371.50	0.00	50,614.00	0.51
001-541-44300	Utilities	36,000.00	17,631.72	2,970.97	0.00	18,368.28	0.49
001-541-44500	Liability Insurance	4,480.00	3,360.00	0.00	0.00	1,120.00	0.75
001-541-44510	Vehicle Insurance	280.00	209.10	0.00	0.00	70.90	0.75
001-541-44610	Vehicle & Equip Maint	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-541-44680	R&M City Roads	100,000.00	5,567.26	0.00	0.00	94,432.74	0.06
001-541-44690	GROUND MAINTENANCE	5,000.00	16.95	0.00	0.00	4,983.05	0.00
001-541-44940	Grant Match	15,000.00	0.00	0.00	0.00	15,000.00	0.00
001-541-44960	FDOT Beautification Grant	669.50	3,336.07	0.00	356.51	2,666.57	4.98
001-541-45200	Operating Supplies & Mat	12,000.00	3,671.32	3,629.41	0.00	8,328.68	0.31
001-541-45210	Gas & Oil	2,500.00	52.65	0.00	0.00	2,447.35	0.02
001-541-45300	ROAD MATERIAL & SUPPLIES	392,130.00	5,114.98	1,871.40	40.00	387,015.02	0.01
001-541-46400	Equipment Minor<\$10,000	37,435.34	24,935.34	0.00	0.00	12,500.00	0.67
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TOTAL DEPT 541 STREETS		712,394.84	117,181.39	22,843.28	396.51	595,213.45	0.16
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DEPT 571 LIBRARY							
001-571-43000	Operating Expense	500.00	0.00	0.00	0.00	500.00	0.00
001-571-44300	Utilities	600.00	296.79	45.30	0.00	303.21	0.49
001-571-44600	Bldg Maint & Furniture	2,000.00	588.98	0.00	427.46	1,411.02	0.29
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TOTAL DEPT 571 LIBRARY		3,100.00	885.77	45.30	427.46	2,214.23	0.28
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DEPT 572 PARKS & RECREATION							
001-572-41200	Salary - Staff	95,300.00	46,177.36	10,558.62	0.00	49,122.64	0.48
001-572-41250	Salary - Part Time	30,000.00	0.00	0.00	0.00	30,000.00	0.00
001-572-41400	Parks Overtime	3,150.00	426.08	426.08	0.00	2,723.92	0.14
001-572-42100	City Share FICA & Medcr	9,820.00	3,542.91	837.56	0.00	6,277.09	0.36
001-572-42200	Retirement Contribution	16,790.00	8,930.37	1,899.10	0.00	7,859.63	0.53
001-572-42300	City Share Health Ins	27,570.00	5,531.22	788.81	0.00	22,038.78	0.20
001-572-42400	Worker s Compensation	4,200.00	3,149.55	0.00	0.00	1,050.45	0.75
001-572-42600	Uniform Expenses	2,000.00	804.00	0.00	0.00	1,196.00	0.40
001-572-42610	Employee Screening expense	750.00	72.50	0.00	0.00	677.50	0.10

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001-572-43105	Professional Services	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
001-572-43130	Outside Labor & Services	55,150.00	23,491.02	2,457.18	2,457.18	112.30	112.30	31,658.98	0.43
001-572-44000	Travel Expense-Employees	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
001-572-44100	Telephone Expense	9,000.00	6,375.80	771.24	771.24	0.00	0.00	2,624.20	0.71
001-572-44300	Utilities	41,000.00	25,078.99	4,064.91	4,064.91	0.00	0.00	15,921.01	0.61
001-572-44500	Liability Insurance	4,480.00	3,360.00	0.00	0.00	0.00	0.00	1,120.00	0.75
001-572-44510	Vehicle Insurance	470.00	352.86	0.00	0.00	0.00	0.00	117.14	0.75
001-572-44560	Property Insurance	20,840.00	15,697.21	0.00	0.00	0.00	0.00	5,142.79	0.75
001-572-44600	Bldg Maint & Furniture	7,500.00	4,913.43	2,636.43	2,636.43	245.00	245.00	2,586.57	0.66
001-572-44610	Vehicle & Equip Maint	7,500.00	1,835.07	675.47	675.47	0.00	0.00	5,664.93	0.24
001-572-44620	R&M BARRIER FREE PARK	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00
001-572-44630	R&M LAGRANGE PARK	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
001-572-44640	R&M LAIRD PARK	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00
001-572-44650	R&M - MARSE LANDING	43,500.00	37,235.01	14.00	14.00	0.00	0.00	6,264.99	0.86
001-572-44660	R&M - Sports Complex	39,988.52	26,464.67	4,037.76	4,037.76	324.00	324.00	13,523.85	0.66
001-572-44670	R&M - Casey Park	36,530.47	34,764.85	7,528.07	7,528.07	5,452.84	5,452.84	1,765.62	0.95
001-572-44680	R&M - Community Pool	30,000.00	12,450.00	1,650.00	1,650.00	0.00	0.00	17,550.00	0.42
001-572-44690	Grounds Maintenance	31,000.00	1,167.22	608.66	608.66	371.40	371.40	29,832.78	0.04
001-572-44920	Miscellaneous Exp	1,300.00	0.00	0.00	0.00	0.00	0.00	1,300.00	0.00
001-572-44940	Grant Match	25,000.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00
001-572-45100	Office Supplies	500.00	31.36	0.00	0.00	0.00	0.00	468.64	0.06
001-572-45200	Operating Supplies & Mat	27,013.77	6,081.74	1,265.96	1,265.96	1,091.15	1,091.15	20,932.03	0.23
001-572-45210	Gas & Oil	3,000.00	1,727.38	283.26	283.26	0.00	0.00	1,272.62	0.58
001-572-45410	Membership Fees	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
001-572-45500	Training	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00
001-572-46370	NATURE WALK TRIAL GRANT	85,310.00	0.00	0.00	0.00	0.00	0.00	85,310.00	0.00
001-572-46400	Equipment Minor<\$10,000	8,000.00	8,067.55	0.00	0.00	0.00	0.00	67.55-	1.01
001-572-46410	Equipment Major>\$10,000	22,646.47	13,728.97	0.00	0.00	181.98	181.98	8,917.50	0.61
TOTAL DEPT 572 PARKS & REC		721,809.23	291,457.12	40,503.11	40,503.11	7,778.67	7,778.67	430,352.11	0.40
TRANSFERS & ENDING BALANCE									
001-581-49000	Transfer Discretionary Tax	1,123,680.00	781,541.44	94,515.83	94,515.83	0.00	0.00	342,138.56	0.70
001-581-49110	Transfer to Water	298,780.00	0.00	0.00	0.00	0.00	0.00	298,780.00	0.00
001-581-49120	Transfer to Sewer	523,370.00	0.00	0.00	0.00	0.00	0.00	523,370.00	0.00
001-581-49284	ENDING RESERVES	3,839,460.00	0.00	0.00	0.00	0.00	0.00	3,839,460.00	0.00
TOTAL TRANSFERS & ENDING BAL		5,785,290.00	781,541.44	94,515.83	94,515.83	0.00	0.00	5,003,748.56	0.13



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TOTAL FUND 001 GENERAL FUND		9,119,954.07	2,097,017.48	305,390.86	29,154.78	7,022,936.59	0.22
FUND 410 WATER FUND							
410-533-41210	Salary - Operator	57,930.00	35,639.84	6,683.67	0.00	22,290.16	0.62
410-533-41220	Salary - Maintenance	318,450.00	164,446.12	34,161.10	0.00	154,003.88	0.52
410-533-41400	Overtime	9,900.00	7,384.58	2,666.58	0.00	2,515.42	0.75
410-533-42100	City Share FICA & Medior	29,550.00	15,600.82	3,280.51	0.00	13,949.18	0.53
410-533-42200	Retirement Contribution	48,650.00	26,909.16	5,506.75	0.00	21,740.84	0.55
410-533-42300	City Share Health Ins	91,900.00	42,103.05	5,358.57	0.00	49,796.95	0.46
410-533-42400	Worker s Compensation	11,830.00	8,872.44	0.00	0.00	2,957.56	0.75
410-533-42600	Uniform Expenses	3,500.00	4,304.25	0.00	0.00	804.25-	1.23
410-533-42610	Employee Screening expense	450.00	0.00	0.00	0.00	450.00	0.00
410-533-43010	Bank Charges	1,000.00	160.00	12.00	0.00	840.00	0.16
410-533-43011	Deposit Overage/Shortage	50.00	0.09-	0.00	0.00	50.09	0.00-
410-533-43015	Taxes & Permits	6,200.00	0.00	0.00	0.00	6,200.00	0.00
410-533-43130	Outside Labor & Services	25,000.00	13,273.21	5,369.00	0.00	11,726.79	0.53
410-533-43135	Outside Lab Services	6,000.00	2,772.00	788.00	0.00	3,228.00	0.46
410-533-43140	Engineering Services	20,000.00	4,162.00	0.00	0.00	15,838.00	0.21
410-533-43400	Utility Billing Services	160,470.00	93,607.50	13,372.50	0.00	66,862.50	0.58
410-533-44000	Travel Expense-Employees	3,000.00	0.00	0.00	0.00	3,000.00	0.00
410-533-44100	Telephone Expense	20,000.00	8,361.99	1,135.45	0.00	11,638.01	0.42
410-533-44300	Utilities	84,870.00	37,025.09	6,189.96	0.00	47,844.91	0.44
410-533-44500	Liability Insurance	4,480.00	3,360.00	0.00	0.00	1,120.00	0.75
410-533-44510	Vehicle Insurance	3,920.00	2,940.00	0.00	0.00	980.00	0.75
410-533-44560	Property Insurance	22,130.00	16,596.63	0.00	0.00	5,533.37	0.75
410-533-44600	Bldg Maint & Furniture	26,400.00	27,360.85	6,868.79	7,064.06	960.85-	1.04
410-533-44610	Vehicle & Equip Maint	20,447.98	5,175.68	31.00	1,230.62	15,272.30	0.25
410-533-44620	System Maint & Repairs	174,100.00	14,895.19	0.00	1,117.00	159,204.81	0.09
410-533-44920	Miscellaneous Exp	500.00	14.57	0.00	14.57	485.43	0.03
410-533-45100	Office Supplies	4,000.00	1,012.24	153.53	94.58	2,987.76	0.25
410-533-45200	Operating Supplies & Mat	743,200.00	331,797.08	1,581.96	22,658.05	411,402.92	0.45
410-533-45210	Gas & Oil	25,000.00	8,686.19	1,340.49	0.00	16,313.81	0.35
410-533-45410	Membership Fees	700.00	330.00	0.00	0.00	370.00	0.47
410-533-45500	Training	3,000.00	557.00	70.00	412.00	2,443.00	0.19
410-533-46300	Infasturcture Improvements	317,400.00	0.00	0.00	0.00	317,400.00	0.00
410-533-46400	Equipment Minor<\$10,000	7,000.00	0.00	0.00	0.00	7,000.00	0.00
410-533-46410	Equipment Major>\$10,000	228,760.00	228,760.00	0.00	78,460.00	0.00	1.00
410-533-47020	Bad Debt Expense	5,000.00	31.43-	56.68	0.00	5,031.43	0.01-
410-533-47100	Bond Fymt - Principal	61,000.00	0.00	0.00	0.00	61,000.00	0.00

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410-533-47150	Note Payable	73,420.00	0.00	0.00	0.00	73,420.00	0.00
410-533-47250	Interest Expense	83,510.00	0.00	0.00	0.00	83,510.00	0.00
410-533-47270	Note Payable - Interest	37,180.00	20,324.69	2,937.40	0.00	16,855.31	0.55
410-59200	Water Dep Exp Bldgs	0.00	6,733.16	961.88	0.00	6,733.16	0.00
410-59400	Water Dep Exp Imprvmnts	0.00	159,860.87	23,371.70	0.00	159,860.87	0.00
410-59600	Water Dep Exp Equ	0.00	23,571.77	3,334.82	0.00	23,571.77	0.00
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	TOTAL WATER EXPENSES	2,739,897.98	1,316,566.45	125,232.34	111,050.88	1,423,331.53	0.48
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	TRANSFERS & ENDING BAL						
410-581-49284	ENDING RESERVES	986,660.00	0.00	0.00	0.00	986,660.00	0.00
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	TOTAL FUND 410 WATER FUND	3,726,557.98	1,316,566.45	125,232.34	111,050.88	2,409,991.53	0.35
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	FUND 412 NORTH BAY FUND						
412-534-43010	Bank Charges	100.00	0.00	0.00	0.00	100.00	0.00
412-534-43015	Taxes & Permits	2,000.00	0.00	0.00	0.00	2,000.00	0.00
412-534-43130	Outside Labor & Services	2,500.00	0.00	0.00	0.00	2,500.00	0.00
412-534-43135	Outside Lab Services	2,100.00	2,000.00	1,600.00	0.00	100.00	0.95
412-534-43140	Engineering Services	2,000.00	0.00	0.00	0.00	2,000.00	0.00
412-534-43170	Service Provided by Water	33,470.00	0.00	0.00	0.00	33,470.00	0.00
412-534-43400	Utility Billing Services	29,180.00	17,021.69	2,431.67	0.00	12,158.31	0.58
412-534-44100	Telephone Expense	1,000.00	376.49	16.49	0.00	623.51	0.38
412-534-44300	Utilities	10,000.00	4,309.06	702.82	0.00	5,690.94	0.43
412-534-44500	Liability Insurance	4,480.00	3,360.00	0.00	0.00	1,120.00	0.75
412-534-44510	Vehicle Insurance	300.00	224.07	0.00	0.00	75.93	0.75
412-534-44560	Property Insurance	4,460.00	3,345.00	0.00	0.00	1,115.00	0.75
412-534-44600	Bldg Maint & Furniture	500.00	0.00	0.00	0.00	500.00	0.00
412-534-44610	Vehicle & Equip Maint	2,000.00	0.00	0.00	0.00	2,000.00	0.00
412-534-44620	System Maint & Repairs	20,000.00	0.00	0.00	0.00	20,000.00	0.00
412-534-45100	Office Supplies	500.00	0.00	0.00	0.00	500.00	0.00
412-534-45200	Operating Supplies & Mat	3,000.00	0.00	0.00	0.00	3,000.00	0.00
412-534-45210	Gas & Oil	3,600.00	1,055.84	93.96	0.00	2,544.16	0.29
412-534-46410	EQUIPMENT MAJOR >\$10,000	73,240.00	73,240.00	0.00	34,177.75	0.00	1.00
412-534-47020	Bad Debt Expense	2,000.00	107.01	0.00	0.00	2,107.01	0.05
412-534-47100	Bond Pymt - Principal	87,000.00	0.00	0.00	0.00	87,000.00	0.00
412-534-47250	Interest Expense	93,510.00	0.00	0.00	0.00	93,510.00	0.00
412-59400	North Bay, Dep Exp Imprvmnts	0.00	65,660.35	9,380.05	0.00	65,660.35	0.00
412-59600	North Bay Dep Exp Equ	0.00	7,012.25	1,001.75	0.00	7,012.25	0.00



CITY OF FREEPORT

EXPENDITURE REPORT

58.33 % Yr Complete For Fiscal Year: 2021 / 4

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ CARRYOVER	ENCUMBRANC OPEN ENCUMBRANCES	YTD AMOUNT WITH MONTH TO DATE	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
TOTAL NORTH BAY EXPENSES							
		376,940.00	177,497.74	15,226.74	34,177.75	199,442.26	0.47
TRANSFERS & ENDING BAL							
412-581-49284	ENDING RESERVES	332,760.00	0.00	0.00	0.00	332,760.00	0.00
TOTAL FUND 412 NORTH BAY FUND							
		709,700.00	177,497.74	15,226.74	34,177.75	532,202.26	0.25
FUND 420 SEWER FUND							
420-535-41210	Salary - Operator	167,690.00	69,693.25	13,108.35	0.00	97,996.75	0.42
420-535-41220	Salary - Maintenance	270,110.00	168,874.30	31,499.31	0.00	101,235.70	0.63
420-535-41400	Overtime	18,500.00	12,716.23	1,571.30	0.00	5,783.77	0.69
420-535-42100	City Share FICA & Meder	35,140.00	19,076.67	3,510.48	0.00	16,063.33	0.54
420-535-42200	Retirement Contribution	55,790.00	31,159.97	5,751.50	0.00	24,630.03	0.56
420-535-42300	City Share Health Ins	101,090.00	53,585.70	7,655.10	0.00	47,504.30	0.53
420-535-42400	Worker s Compensation	8,500.00	6,375.00	0.00	0.00	2,125.00	0.75
420-535-42600	Uniform Expenses	2,500.00	3,347.00	0.00	0.00	847.00-	1.34
420-535-42610	Employee Screening expense	400.00	0.00	0.00	0.00	400.00	0.00
420-535-43015	Taxes & Permits	500.00	0.00	0.00	0.00	500.00	0.00
420-535-43130	Outside Labor & Services	35,000.00	36,882.56	3,820.00	0.00	1,882.56-	1.05
420-535-43135	Outside Lab Services	57,400.00	7,285.00	3,305.00	0.00	50,115.00	0.13
420-535-43140	Engineering Services	30,000.00	5,040.00	660.00	0.00	24,960.00	0.17
420-535-43150	CONTRACT LABOR	5,000.00	1,940.00	0.00	0.00	3,060.00	0.39
420-535-43400	Utility Billing Services	102,120.00	59,570.00	8,510.00	0.00	42,550.00	0.58
420-535-43410	Sludge Disposal	16,000.00	0.00	0.00	0.00	16,000.00	0.00
420-535-44000	Travel Expense-Employees	1,500.00	0.00	0.00	0.00	1,500.00	0.00
420-535-44100	Telephone Expense	13,000.00	8,467.56	842.42	0.00	4,532.44	0.65
420-535-44300	Utilities	150,720.00	56,050.11	10,420.01	0.00	94,669.89	0.37
420-535-44350	Garbage	1,200.00	580.00	166.40	0.00	620.00	0.48
420-535-44400	Equipment Lease	276,100.00	698.17	195.02	0.00	275,401.83	0.00
420-535-44500	Liability Insurance	4,480.00	3,360.00	0.00	0.00	1,120.00	0.75
420-535-44510	Vehicle Insurance	2,570.00	1,926.00	0.00	0.00	644.00	0.75
420-535-44560	Property Insurance	42,540.00	31,951.79	0.00	0.00	10,588.21	0.75
420-535-44600	Bldg Maint & Furniture	3,000.00	761.96	365.96	0.00	2,238.04	0.25
420-535-44610	Vehicle & Equip Maint	20,000.00	8,796.75	319.54	4,052.80	11,203.25	0.44
420-535-44620	System Maint & Repairs	352,539.00	233,132.66	26,053.00	2,739.00	119,406.34	0.66
420-535-44920	Miscellaneous Exp	5,000.00	654.48	654.48	0.00	4,345.52	0.13
420-535-44960	LEGAL AD	1,000.00	2,342.78	2,342.78	0.00	1,342.78-	2.34
420-535-45100	Office Supplies	6,000.00	5,279.80	43.80	4,180.02	720.20	0.88

CITY OF FREEPORT

EXPENDITURE REPORT  
58.33 % Yr Complete For Fiscal Year: 2021 / 4

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
420-535-45200	Operating Supplies & Mat	274,839.31	93,302.09	7,915.48	18,693.40	181,537.22	0.34
420-535-45210	Gas & Oil	31,000.00	20,345.62	4,516.84	0.00	10,654.38	0.66
420-535-45410	Membership Fees	300.00	505.00	0.00	225.00	205.00-	1.68
420-535-45500	Training	1,500.00	753.00	493.00	260.00	747.00	0.50
420-535-46300	Infasturcture Improvements	513,500.00	0.00	0.00	0.00	513,500.00	0.00
420-535-46400	Equipment Minor<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00
420-535-46410	Equipment Major>\$10,000	94,467.66	60,183.66	13,467.66	0.00	34,284.00	0.64
420-535-47020	Bad Debt Expense	7,000.00	417.37-	19.21-	0.00	7,417.37	0.06-
420-535-47100	Bond Pymt - Principal	7,000.00	0.00	0.00	0.00	7,000.00	0.00
420-535-47150	Note Payable	23,820.00	0.00	0.00	0.00	23,820.00	0.00
420-535-47250	Interest Expense	8,690.00	3,311.23-	0.00	0.00	12,001.23	0.38-
420-535-47270	Note Payable - Interest	47,810.00	12,928.77	1,800.34	0.00	34,881.23	0.27
420-59200	Sewer Dep Exp Bids	0.00	3,844.51	549.22	0.00	3,844.51-	0.00
420-59400	Sewer Dep Exp Infrastructure	0.00	200,981.22	29,094.90	0.00	200,981.22-	0.00
420-59600	Sewer Dep Exp Equ	0.00	47,597.65	6,846.02	0.00	47,597.65-	0.00
TOTAL SEWER EXPENSES		2,798,315.97	1,266,260.66	185,458.70	30,150.22	1,532,055.31	0.45
TRANSFERS & ENDING BAL							
420-581-49284	ENDING RESERVES	697,200.00	0.00	0.00	0.00	697,200.00	0.00
TOTAL FUND 420 SEWER FUND		3,495,515.97	1,266,260.66	185,458.70	30,150.22	2,229,255.31	0.36
GRAND TOTAL EXPENDITURES		17,051,728.02	4,857,342.33	631,308.64	204,533.63	12,194,385.69	0.28



CITY OF FREEPORT  
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Vendor	Name						
1939	FIRST FLORIDA BANK	Invoice: DROPBOX.040821		MONTHLY RENEWAL FOR DROPBOX		PO#: 0	
	Inv Date: 04.08.2021	Inv Amt: 125.00	Payment: 0	Name:			
	Due Date: 05.08.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.08.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY RENEWAL FOR DROPBOX	0.00	0.00	125.00		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	125.00			
1939	FIRST FLORIDA BANK	Invoice: PC.NEWS-HERALD.0414		AD FOR BID 83A WEST PROJECT		PO#: 0	
	Inv Date: 04.14.2021	Inv Amt: 426.12	Payment: 0	Name:			
	Due Date: 05.14.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.14.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	AD FOR BID NOTIFICATION 83A WE	0.00	0.00	426.12		420-535-44960 LEGAL AD	
*** TOTAL ***			0.00	426.12			
1939	FIRST FLORIDA BANK	Invoice: ADOBE.041721		THIS CHARGE WAS CREDITED		PO#: 0	
	Inv Date: 04.17.2021	Inv Amt: 101.94	Payment: 0	Name:			
	Due Date: 05.17.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.17.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	THIS CHARGE WAS CREDITED FOR S	0.00	0.00	101.94		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	101.94			
1939	FIRST FLORIDA BANK	Invoice: ADOBE.CREDIT.041721		CREDIT FOR ADOBE 4/17/21		PO#: 0	
	Inv Date: 04.17.2021	Inv Amt: 131.94-	Payment: 0	Name:			
	Due Date: 05.17.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.17.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CREDIT FOR ADOBE 4/17/21	0.00	0.00	131.94-		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	131.94-			
1939	FIRST FLORIDA BANK	Invoice: ACROBAT.PRO.042321		MONTHLY RENEWAL ACROBAT PRO		PO#: 0	
	Inv Date: 04.23.2021	Inv Amt: 14.99	Payment: 0	Name:			
	Due Date: 05.23.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.23.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY RENEWAL ACROBAT PRO	0.00	0.00	14.99		001-513-45100 FINANCE - OFFIC	
*** TOTAL ***			0.00	14.99			
1939	FIRST FLORIDA BANK	Invoice: LOGMEIN.042521		REMOTE MEETING SERVICE		PO#: 0	
	Inv Date: 04.25.2021	Inv Amt: 24.48	Payment: 0	Name:			
	Due Date: 05.25.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.25.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REMOTE MEETING SERVICE	0.00	0.00	24.48		001-510-45410 Membership Fees	
*** TOTAL ***			0.00	24.48			
1939	FIRST FLORIDA BANK	Invoice: DIGIUM.04.26.21		MONTHLY CHARGE FOR TELEPHONES		PO#: 0	
	Inv Date: 04.26.2021	Inv Amt: 1,046.71	Payment: 0	Name:			
	Due Date: 05.26.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			

CITY OF FREEPORT  
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Disc Date: 04.26.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 MONTHLY CHARGE FOR TELEPHONE S 0.00 0.00 1,046.71 001-510-44100 Telephone Expen

\*\*\* TOTAL \*\*\* 0.00 1,046.71

1939 FIRST FLORIDA BANK Invoice: OWP-CALEB.033121 COURSE FOR CALEB MCCULLOUGH PO#: 2072  
Inv Date: 03.31.2021 Inv Amt: 162.00 Payment: 0 Name:  
Due Date: 04.30.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 03.31.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 COURSE FOR CALEB MCCULLOUGH PE 1.00 162.00 162.00 410-533-45500 Training

\*\*\* TOTAL \*\*\* 162.00 162.00

1939 FIRST FLORIDA BANK Invoice: FLA.DEP.033121 LICENSE RENEWAL FOR WATER PO#: 2073  
Inv Date: 03.31.2021 Inv Amt: 125.00 Payment: 0 Name:  
Due Date: 04.30.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 03.31.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 LICENSE RENEWAL FOR WATER PER 1.00 125.00 125.00 410-533-45500 Training

\*\*\* TOTAL \*\*\* 125.00 125.00

1939 FIRST FLORIDA BANK Invoice: AMAZON-040121-1 COMPUTER FOR PLANNING PO#: 2079  
Inv Date: 04.01.2021 Inv Amt: 1,394.95 Payment: 0 Name:  
Due Date: 05.01.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.01.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 COMPUTER FOR PLANNING PER MARG 1.00 1,394.95 1,394.95 001-515-44600 Planning - Bldg

\*\*\* TOTAL \*\*\* 1,394.95 1,394.95

1939 FIRST FLORIDA BANK Invoice: AMAZON-040121-2 MONITOR FOR PLANNING PO#: 2079  
Inv Date: 04.01.2021 Inv Amt: 883.35 Payment: 0 Name:  
Due Date: 05.01.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.01.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 COMPUTER MONITOR FOR PLANNING 0.00 858.00 883.35 001-515-44600 Planning - Bldg

\*\*\* TOTAL \*\*\* 858.00 883.35

1939 FIRST FLORIDA BANK Invoice: FLA.DEP-MCQUAGE LICENSE RENEWAL MARK MCQUAGE PO#: 2084  
Inv Date: 04.06.2021 Inv Amt: 150.00 Payment: 0 Name:  
Due Date: 05.06.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.06.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 LICENSE RENEWAL FOR MARK MCQUA 1.00 150.00 150.00 420-535-45410 Membership Fees

\*\*\* TOTAL \*\*\* 150.00 150.00

1939 FIRST FLORIDA BANK Invoice: FLA.DEP-FAWCETT LICENSE RENEWAL FOR ROBERT PO#: 2084  
Inv Date: 04.06.2021 Inv Amt: 75.00 Payment: 0 Name:  
Due Date: 05.06.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.06.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1 LICENSE RENEWAL FOR SEWER PER 0.00 75.00 75.00 420-535-45410 Membership Fees



CITY OF FREEPORT  
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\*\*\* TOTAL \*\*\* 75.00 75.00

1939 FIRST FLORIDA BANK Invoice: MICROSOFT.STORE.0412 SOFTWARE UPGRADE - PLANNING PO#: 2091

Inv Date: 04.12.2021 Inv Amt: 99.00 Payment: 0 Name:  
Due Date: 05.12.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.12.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MICROSOFT SOFTWARE UPGRADE	1.00	100.00	99.00		001-515-45100 PLANNING - OFFI	

\*\*\* TOTAL \*\*\* 100.00 99.00

1939 FIRST FLORIDA BANK Invoice: FLA.DEP-MCKAY-041921 LICENSE RENEWAL JOSH MCKAY PO#: 2099

Inv Date: 04.19.2021 Inv Amt: 50.00 Payment: 0 Name:  
Due Date: 05.19.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.19.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LISCENSE RENEWAL FOR JOSH PER	1.00	50.00	50.00		410-533-45500 Training	

\*\*\* TOTAL \*\*\* 50.00 50.00

1939 FIRST FLORIDA BANK Invoice: FLA.DEP-JURGEN-04192 LICENSE RENEWAL JURGEN KALLENB PO#: 2099

Inv Date: 04.19.2021 Inv Amt: 75.00 Payment: 0 Name:  
Due Date: 05.19.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.19.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LICENSE RENEWAL FOR JURGEN PER	0.00	75.00	75.00		410-533-45500 Training	

\*\*\* TOTAL \*\*\* 75.00 75.00

1939 FIRST FLORIDA BANK Invoice: PUBLIX.041921 BEVERAGES FOR JOHNNY'S FUNERAL PO#: 2100

Inv Date: 04.19.2021 Inv Amt: 44.05 Payment: 0 Name:  
Due Date: 05.19.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.19.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BEBAERAGES TO TAKE TO JOHNNY'S	1.00	44.05	44.05		001-510-44920 Miscellaneous E	

\*\*\* TOTAL \*\*\* 44.05 44.05

1939 FIRST FLORIDA BANK Invoice: QWP-STACY.WARD TRAINING FOR STACY WARD PO#: 2102

Inv Date: 04.21.2021 Inv Amt: 210.00 Payment: 0 Name:  
Due Date: 05.21.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.21.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TRAINING MATERIALS FOR SEWER P	1.00	210.00	210.00		420-535-45500 Training	

\*\*\* TOTAL \*\*\* 210.00 210.00

1939 FIRST FLORIDA BANK Invoice: OWP-CHAD.042121 TRAINING FOR CHAD & RODNEY PO#: 2102

Inv Date: 04.21.2021 Inv Amt: 50.00 Payment: 0 Name:  
Due Date: 05.21.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.21.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TRAINING MATERIALS FOR CHAD EA	0.00	50.00	50.00		420-535-45500 Training	

\*\*\* TOTAL \*\*\* 50.00 50.00

CITY OF FREEPORT  
Print Invoice Edit Report for Batch: 15233

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Vendor	Name	Invoice:				PO#:	
1939	FIRST FLORIDA BANK	Invoice: BREWERS-042921	PINESTRAW FOR PARKS	PO#: 2113			
	Inv Date: 04.29.2021	Inv Amt: 324.00	Payment: 0	Name:			
	Due Date: 05.29.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.29.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PINE STRAW FROM BREWERS PLANT	1.00	324.00	324.00		001-572-44660 R&M - Sports Co	
*** TOTAL ***			324.00	324.00			
44	WALTON COUNTY TAX COLLECTOR	Invoice: 15197.BUS.331-2020	15197 BUSINESS 331 AD VALOREM	PO#: 0			
	Inv Date: 05.13.2021	Inv Amt: 97.96	Payment: 0	Name:			
	Due Date: 06.12.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.13.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	2020 AD VALOREM 15197 BUSINESS	0.00	0.00	97.96		410-533-44920 Miscellaneous E	
*** TOTAL ***			0.00	97.96			
78	AQUA PRODUCTS	Invoice: 20210715	WATER-MONTHLY CYLINDER RENTAL	PO#: 0			
	Inv Date: 05.01.2021	Inv Amt: 150.00	Payment: 0	Name:			
	Due Date: 05.31.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.01.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER-MONTHLY CYLINDER RENTAL	0.00	0.00	150.00		410-533-45200 Operating Suppl	
*** TOTAL ***			0.00	150.00			
78	AQUA PRODUCTS	Invoice: 20210699	SEWER-MONTHLY CYLINDER RENTAL	PO#: 0			
	Inv Date: 05.01.2021	Inv Amt: 80.00	Payment: 0	Name:			
	Due Date: 05.31.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.01.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SEWER-MONTHLY CYLINDER RENTAL	0.00	0.00	80.00		420-535-45200 Operating Suppl	
*** TOTAL ***			0.00	80.00			
78	AQUA PRODUCTS	Invoice: 20210689	REPAIRS TO MJK MAG METER	PO#: 0			
	Inv Date: 05.08.2021	Inv Amt: 1,734.93	Payment: 0	Name:			
	Due Date: 06.07.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.08.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REPAIRS TO MJK MAG METER	0.00	0.00	1,734.93		420-535-44620 System Maint &	
*** TOTAL ***			0.00	1,734.93			
129	FREEPORT AUTO PARTS	Invoice: WATER-APRIL.2021	APRIL PURCHASES BY WATER	PO#: 1823			
	Inv Date: 04.30.2021	Inv Amt: 44.19	Payment: 0	Name:			
	Due Date: 05.30.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.30.2021	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	APRIL PURCHASES BY WATER	0.00	44.19	44.19		410-533-44610 Vehicle & Equip	
*** TOTAL ***			44.19	44.19			
129	FREEPORT AUTO PARTS	Invoice: SEWER-APRIL.2021	APRIL PURCHASES BY SEWER	PO#: 1830			
	Inv Date: 04.30.2021	Inv Amt: 167.24	Payment: 0	Name:			
	Due Date: 05.30.2021	Retain: 0.00	Amt Paid: 0.00	Addr:			



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Disc Date: 04.30.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1	BLANKET PO FOR SEWER PER STACY	0.00	167.24	167.24		420-535-44610 Vehicle & Equip	
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*** TOTAL ***			167.24	167.24			
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2276 KELLY FLORES Invoice: REFUND-BLOUNT.HOUSE DEPOSIT REFUND - BLOUNT HOUSE PO#: 0  
 Inv Date: 05.13.2021 Inv Amt: 300.00 Payment: 0 Name:  
 Due Date: 06.12.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.13.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1	DEPOSIT REFUND - BLOUNT HOUSE	0.00	0.00	300.00		001-510-44640 Blount House Op	
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*** TOTAL ***			0.00	300.00			
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1069 HEALTHMARK OF WALTON INC Invoice: 678502-001 DRUG SCREEN - ALEXIA FISHER PO#: 0  
 Inv Date: 05.03.2021 Inv Amt: 38.50 Payment: 0 Name:  
 Due Date: 06.02.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.03.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1	DRUG SCREEN - ALEXIA FISHER	0.00	0.00	38.50		001-572-42610 Employee Screen	
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*** TOTAL ***			0.00	38.50			
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108 DEFUNIAK HERALD BREEZE Invoice: 00030341 JOE CAMPBELL, BRANNON, TOWN HA PO#: 0  
 Inv Date: 04.30.2021 Inv Amt: 563.75 Payment: 0 Name:  
 Due Date: 05.30.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 04.30.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1	AD FOR TOWN HALL MEETING	0.00	0.00	44.00		001-510-44960 Legal Advertisi	
2	LEGAL ADVERTISING FOR JOE CAMP	0.00	0.00	519.75		001-515-44960 PLANNING - ADVE	

*** TOTAL ***			0.00	563.75			
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2220 QUADIENT FINANCE USA INC Invoice: POSTAGE-APRIL.2021 PREPAID POSTAGE - APRIL 2021 PO#: 0  
 Inv Date: 04.29.2021 Inv Amt: 200.00 Payment: 0 Name:  
 Due Date: 05.29.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 04.29.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1	PREPAID POSTAGE - APRIL 2021	0.00	0.00	200.00		001-519-44200 BILLING - POSTA	
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*** TOTAL ***			0.00	200.00			
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1884 CITY OF FREEPORT GENERAL OPERA Invoice: 1BILLING-020 MONTHLY UTILITY BILLING SERVIC PO#: 0  
 Inv Date: 05.13.2021 Inv Amt: 24,314.17 Payment: 0 Name:  
 Due Date: 06.12.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.13.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1	Water Utility Billing Services	0.00	0.00	13,372.50		410-533-43400 Utility Billing	
2	NB Utility Billing Services	0.00	0.00	2,431.67		412-534-43400 Utility Billing	
3	Sewer Utility Billing Services	0.00	0.00	8,510.00		420-535-43400 Utility Billing	

*** TOTAL ***			0.00	24,314.17			
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2078 DATAPROSE, LLC Invoice: 3P52276 FREEPORT 2020 WATER QUALITY RE PO#: 0  
 Inv Date: 04.30.2021 Inv Amt: 1,041.50 Payment: 0 Name:  
 Due Date: 05.30.2021 Retain: 0.00 Amt Paid: 0.00 Addr:

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Disc Date: 04.30.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FREEPORT 2020 WATER QUALITY RE	0.00	0.00	1,041.50		001-519-44200 BILLING - POSTA	
*** TOTAL ***			0.00	1,041.50			

2078 DATAPROSE, LLC Invoice: 3P52290 NORTH BAY 2020 WATER QUALITY PO#: 0  
 Inv Date: 04.29.2021 Inv Amt: 281.16 Payment: 0 Name:  
 Due Date: 05.29.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 04.29.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NORTH BAY 2020 WATER QUALITY R	0.00	0.00	281.16		001-519-44200 BILLING - POSTA	
*** TOTAL ***			0.00	281.16			

1675 BALDWIN TURF Invoice: 21911 SOD FOR POOL PER TRAVIS PO#: 2138  
 Inv Date: 05.04.2021 Inv Amt: 1,464.00 Payment: 0 Name:  
 Due Date: 06.03.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.04.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SOD FOR POOL PER TRAVIS	1.00	1,464.00	1,464.00		001-572-44670 R&M - Casey Par	
*** TOTAL ***			1,464.00	1,464.00			

1202 QUILL Invoice: 16432042 FILE CABINET FOR BILLING PO#: 2115  
 Inv Date: 04.30.2021 Inv Amt: 336.99 Payment: 0 Name:  
 Due Date: 05.30.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 04.30.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LOCKING FILE CABINET FOR BILLI	1.00	336.99	336.99		001-519-45100 BILLING - OFFIC	
*** TOTAL ***			336.99	336.99			

1202 QUILL Invoice: 16443460 FILE CABINET FOR BILLING PO#: 2115  
 Inv Date: 04.30.2021 Inv Amt: 6.49 Payment: 0 Name:  
 Due Date: 05.30.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 04.30.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2	LOOSE LEAF BINDER RINGS FOR PL	1.00	6.49	6.49		001-515-45100 PLANNING - OFFI	
*** TOTAL ***			6.49	6.49			

1202 QUILL Invoice: 16422345 SUPPLIES FOR PLANNING & ELECT PO#: 2112  
 Inv Date: 04.30.2021 Inv Amt: 76.99 Payment: 0 Name:  
 Due Date: 05.30.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 04.30.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2	STAMP FOR ELECTION PER MALANI	1.00	76.99	76.99		001-510-43300 Election Expens	
*** TOTAL ***			76.99	76.99			

1202 QUILL Invoice: 1638002 SUPPLIES FOR PLANNING & ELECT PO#: 2112  
 Inv Date: 04.28.2021 Inv Amt: 16.15 Payment: 0 Name:  
 Due Date: 05.28.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 04.28.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR PLANNING PER MARG	1.00	16.15	16.15		001-515-45100 PLANNING - OFFI	



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\*\*\* TOTAL \*\*\* 16.15 16.15

2171 PHILLIPS TURF SCIENCE LLC Invoice: 59837 LAWN TREATMENT SPORTS COMPLEX PO#: 0

Inv Date: 05.20.2021 Inv Amt: 3,000.00 Payment: 0 Name:  
Due Date: 06.19.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 05.20.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LAWN TREATMENT SPORTS COMPLEX	0.00	0.00	3,000.00		001-572-43130 Outside Labor &	
*** TOTAL ***			0.00	3,000.00			

1785 SITE ONE LANDSCAPE SUPPLY Invoice: 107665620-001 SUPPLIES FOR PARKS PO#: 2085

Inv Date: 04.06.2021 Inv Amt: 371.40 Payment: 0 Name:  
Due Date: 05.06.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.06.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR PARKS PER RED	1.00	371.40	371.40		001-572-44690 Grounds Mainten	
*** TOTAL ***			371.40	371.40			

1868 CREST WHOLESALE SUPPLY Invoice: 211225 SUPPLIES FOR PARKS PO#: 2120

Inv Date: 05.11.2021 Inv Amt: 348.32 Payment: 0 Name:  
Due Date: 06.10.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 05.11.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR PARKS PER RED	1.00	348.32	348.32		001-572-44660 R&M - Sports Co	
*** TOTAL ***			348.32	348.32			

1872 SALTWATER STEEL Invoice: 18166A PARTS FOR PARKS PO#: 2039

Inv Date: 03.11.2021 Inv Amt: 314.68 Payment: 0 Name:  
Due Date: 04.10.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 03.11.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ALUMINUM SHOWER STAND FOR POOL	1.00	314.68	314.68		001-572-44670 R&M - Casey Par	
*** TOTAL ***			314.68	314.68			

896 TUGWELL PUMP & SUPPLY, LLC Invoice: 4354 GRINDER PUMPS FOR SEWER PO#: 2127

Inv Date: 05.10.2021 Inv Amt: 4,875.00 Payment: 0 Name:  
Due Date: 06.09.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 05.10.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GRINDER PUMPS FOR SEWER PER R	1.00	4,875.00	4,875.00		420-535-45200 Operating Suppl	
*** TOTAL ***			4,875.00	4,875.00			

30 UTILITY SUPPLY OF AMERICA Invoice: 593449 SUPPLIES FOR SEWER PO#: 2116

Inv Date: 05.04.2021 Inv Amt: 3,016.52 Payment: 0 Name:  
Due Date: 06.03.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 05.04.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	3,016.52	3,016.52		420-535-45200 Operating Suppl	
*** TOTAL ***			3,016.52	3,016.52			

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30	UTILITY SUPPLY OF AMERICA		Invoice: 593534		SUPPLIES FOR SEWER		PO#: 2116
	Inv Date: 05.04.2021		Inv Amt: 164.61	Payment: 0	Name:		
	Due Date: 06.03.2021		Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 05.04.2021		Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	0.00	140.23	164.61		420-535-45200 Operating Suppl	
*** TOTAL ***			140.23	164.61			
1109	ADVANCE AUTO PARTS		Invoice: 8452110238578		POWER INVERTER - NORTH BAY		PO#: 1824
	Inv Date: 04.12.2021		Inv Amt: 66.99	Payment: 0	Name:		
	Due Date: 05.12.2021		Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 04.12.2021		Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	POWER INVERTER - NORTH BAY	0.00	66.99			410-533-44610 Vehicle & Equip	
				66.99		412-534-44610 Vehicle & Equip Mai	
*** TOTAL ***			66.99	66.99			
1109	ADVANCE AUTO PARTS		Invoice: 8453110238574		POWER INVERTER - FREEPORT		PO#: 1824
	Inv Date: 04.12.2021		Inv Amt: 66.99	Payment: 0	Name:		
	Due Date: 05.12.2021		Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 04.12.2021		Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	POWER INVERTER - FREEPORT	0.00	66.99	66.99		410-533-44610 Vehicle & Equip	
*** TOTAL ***			66.99	66.99			
856	SMITHS SIGNS & PRINTING		Invoice: 05.04.21		SIGNS FOR SPORTS COMPLEX		PO#: 2117
	Inv Date: 05.04.2021		Inv Amt: 25.00	Payment: 0	Name:		
	Due Date: 06.03.2021		Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 05.04.2021		Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SIGNS FOR SPORTS COMPLEX PER T	1.00	25.00	25.00		001-572-44660 R&M - Sports Co	
*** TOTAL ***			25.00	25.00			
2170	EMERALD COAST COLLECTIONS LLC		Invoice: APRIL,2021		BILLING COLLECTIONS APRIL 2021		PO#: 0
	Inv Date: 04.30.2021		Inv Amt: 76.03	Payment: 0	Name:		
	Due Date: 05.30.2021		Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 04.30.2021		Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BILLING COLLECTIONS APRIL 2021	0.00	0.00	76.03		001-519-43130 BILLING - OUTSI	
*** TOTAL ***			0.00	76.03			
2275	KIMBERLY TIPTON-VALENTINO		Invoice: REFUND.LOT.14.DEWITT		REFUND BORE LOT 14 DEWITT LAND		PO#: 0
	Inv Date: 05.11.2021		Inv Amt: 420.00	Payment: 0	Name:		
	Due Date: 06.10.2021		Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 05.11.2021		Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REFUND BORE LOT 14 DEWITT LAND	0.00	0.00	420.00		410-34335 Material Sales	
*** TOTAL ***			0.00	420.00			
2274	RUSSELL BLACK		Invoice: REFUND.LOT.13.DEWITT		REFUND BORE LOT 13 DEWITT LAND		PO#: 0
	Inv Date: 05.11.2021		Inv Amt: 300.00	Payment: 0	Name:		

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Disc Date: 05.11.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REFUND BORE LOT 13 DEWITT LAND	0.00	0.00	300.00		410-34335 Material Sales	
*** TOTAL ***			0.00	300.00			

2072 UNITI FIBER Invoice: 219802 FIBER OPTICS MAY 2021 PO#: 0  
Inv Date: 05.01.2021 Inv Amt: 650.00 Payment: 0 Name:  
Due Date: 05.31.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 05.01.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - FIBER OPTICS MAY 2021	0.00	0.00	385.00		001-510-44100 Telephone Expen	
2	WATER - FIBER OPTICS MAY 2021	0.00	0.00	265.00		410-533-44100 Telephone Expen	
*** TOTAL ***			0.00	650.00			

2149 GREEN AIR CONTROLS Invoice: PRESS.BOX INSTALLATION CONCESSION 2 PO#: 0  
Inv Date: 05.12.2021 Inv Amt: 829.00 Payment: 0 Name:  
Due Date: 06.11.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 05.12.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	INSTALLATION OF HIGH LIMIT SWI	0.00	0.00	829.00		001-572-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	829.00			

2091 FAST PARTITIONS Invoice: FP54706 BATHROOM STALL REPAIR PO#: 2110  
Inv Date: 04.28.2021 Inv Amt: 54.00 Payment: 0 Name:  
Due Date: 05.28.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
Disc Date: 04.28.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BATHROOM STALL REPAIR FOR PARK	1.00	54.00	54.00		001-572-44600 Bldg Maint & Fu	
*** TOTAL ***			54.00	54.00			

\*\*\* GRAND TOTALS \*\*\* 15,009.18 50,742.21 0.00 DISCOUNTS



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Account Number	Description	Debits	Credits	Other	
001-10100	General Operating Cash	24,314.17	0.00	0.00	
001-20200	Accounts Payable	131.94	13,787.43-	0.00	
001-24100	Encumbrance Reserve	5,735.02	0.00	0.00	
001-24300	Encumbrances	0.00	5,735.02-	0.00	
001-34950	Charge for Utility Billing Svc	0.00	24,314.17-	0.00	
001-510-43300	Election Expense	76.99	0.00	0.00	
001-510-43300	Election Expense	0.00	0.00	76.99	ENC LIQ
001-510-44100	Telephone Expense	1,431.71	0.00	0.00	
001-510-44640	Blount House Operations	300.00	0.00	0.00	
001-510-44920	Miscellaneous Exp	44.05	0.00	0.00	
001-510-44920	Miscellaneous Exp	0.00	0.00	44.05	ENC LIQ
001-510-44960	Legal Advertising	44.00	0.00	0.00	
001-510-45100	Office Supplies	226.94	131.94-	0.00	
001-510-45410	Membership Fees	24.48	0.00	0.00	
001-513-45100	FINANCE - OFFICE SUPPLIES	14.99	0.00	0.00	
001-515-44600	Planning - Bldg Maint. & Furni	2,278.30	0.00	0.00	
001-515-44600	Planning - Bldg Maint. & Furni	0.00	0.00	2,252.95	ENC LIQ
001-515-44960	PLANNING - ADVERTISING	519.75	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	121.64	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	0.00	0.00	122.64	ENC LIQ
001-519-43130	BILLING - OUTSIDE LABOR & SVC	76.03	0.00	0.00	
001-519-44200	BILLING - POSTAGE	1,522.66	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	336.99	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	0.00	0.00	336.99	ENC LIQ
001-572-42610	Employee Screening expense	38.50	0.00	0.00	
001-572-43130	Outside Labor & Services	3,000.00	0.00	0.00	
001-572-44600	Bldg Maint & Furniture	883.00	0.00	0.00	
001-572-44600	Bldg Maint & Furniture	0.00	0.00	54.00	ENC LIQ
001-572-44660	R&M - Sports Complex	697.32	0.00	0.00	
001-572-44660	R&M - Sports Complex	0.00	0.00	697.32	ENC LIQ
001-572-44670	R&M - Casey Park	1,778.68	0.00	0.00	
001-572-44670	R&M - Casey Park	0.00	0.00	1,778.68	ENC LIQ
001-572-44690	Grounds Maintenance	371.40	0.00	0.00	
001-572-44690	Grounds Maintenance	0.00	0.00	371.40	ENC LIQ
FUND TOTALS		43,968.56	43,968.56-	5,735.02	
410-20200	Accounts Payable	0.00	15,128.64-	0.00	
410-24100	Encumbrance Reserve	590.17	0.00	0.00	
410-24300	Encumbrances	0.00	590.17-	0.00	
410-34335	Material Sales	720.00	0.00	0.00	
410-533-43400	Utility Billing Services	13,372.50	0.00	0.00	
410-533-44100	Telephone Expense	265.00	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	111.18	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	0.00	0.00	178.17	ENC LIQ
410-533-44920	Miscellaneous Exp	97.96	0.00	0.00	
410-533-45200	Operating Supplies & Mat	150.00	0.00	0.00	
410-533-45500	Training	412.00	0.00	0.00	
410-533-45500	Training	0.00	0.00	412.00	ENC LIQ
FUND TOTALS		15,718.81	15,718.81-	590.17	
412-20200	Accounts Payable	0.00	2,498.66-	0.00	
412-534-43400	Utility Billing Services	2,431.67	0.00	0.00	
412-534-44610	Vehicle & Equip Maint	66.99	0.00	0.00	
FUND TOTALS		2,498.66	2,498.66-	0.00	

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Account Number	Description	Debits	Credits	Other	
420-20200	Accounts Payable	0.00	19,459.42-	0.00	
420-24100	Encumbrance Reserve	8,683.99	0.00	0.00	
420-24300	Encumbrances	0.00	8,683.99-	0.00	
420-535-43400	Utility Billing Services	8,510.00	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	167.24	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	0.00	0.00	167.24	ENC LIQ
420-535-44620	System Maint & Repairs	1,734.93	0.00	0.00	
420-535-44960	LEGAL AD	426.12	0.00	0.00	
420-535-45200	Operating Supplies & Mat	8,136.13	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	8,031.75	ENC LIQ
420-535-45410	Membership Fees	225.00	0.00	0.00	
420-535-45410	Membership Fees	0.00	0.00	225.00	ENC LIQ
420-535-45500	Training	260.00	0.00	0.00	
420-535-45500	Training	0.00	0.00	260.00	ENC LIQ
FUND TOTALS		28,143.41	28,143.41-	8,683.99	
GRAND TOTALS		90,329.44	90,329.44-	15,009.18	

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Vendor	Name	Invoice	BILL DATE	050321	ELECTRICITY FOR CITY PROPERTIE	PO#	0
91	CHELCO	Inv Date: 05.03.2021	Inv Amt: 21,232.27	Payment: 0	Name: CHELCO		
		Due Date: 06.02.2021	Retain: 0.00	Amt Paid: 0.00	Addr: PO BOX 512		
		Disc Date: 05.03.2021	Discount: 0.00	Pd Date:	: DEFUNIAK SPRINGS FL 32435-0512		

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FP
1	ADMIN - ELECTRIC SERVICE	0.00	0.00	793.16		001-510-44300 Utilities	
2	PLANNING - ELECTRIC SERVICE	0.00	0.00	179.03		001-515-44300 Planning - Util	
3	STREETS - ELECTRIC SERVICE	0.00	0.00	2,950.35		001-541-44300 Utilities	
4	PARKS - ELECTRIC SERVICE	0.00	0.00	2,788.38		001-572-44300 Utilities	
5	WATER - ELECTRIC SERVICE	0.00	0.00	5,393.47		410-533-44300 Utilities	
6	NORTH BAY - ELECTRIC SERVICE	0.00	0.00	726.51		412-534-44300 Utilities	
7	SEWER - ELECTRIC SERVICE	0.00	0.00	8,401.37		420-535-44300 Utilities	
*** TOTAL ***			0.00	21,232.27			

1920

EMPLOYMENT SCREENING SERVICES Invoice: 45425941361

BACKGROUND - POOL EMPLOYEES PO#: 0

Inv Date: 05.14.2021 Inv Amt: 204.00 Payment: 0 Name:

Due Date: 06.13.2021 Retain: 0.00 Amt Paid: 0.00 Addr:

Disc Date: 05.14.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PRE-EMPLOYMENT BACKGROUND CHEC	0.00	0.00	204.00		001-572-42610 Employee Screen	
*** TOTAL ***			0.00	204.00			

2046

H & T CONTRACTORS, LLC

Invoice: 2021051321

JEFFERSON ST STORM DRAIN REPAI PO#: 0

Inv Date: 05.13.2021

Inv Amt: 25,975.00

Payment: 0

Name:

Due Date: 06.12.2021

Retain: 0.00

Amt Paid: 0.00

Addr:

Disc Date: 05.13.2021

Discount: 0.00

Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FP
1	JEFFERSON STREET STORM DRAIN R	0.00	0.00	25,975.00		001-541-44680 R&M City Roads	
*** TOTAL ***			0.00	25,975.00			

1665

SHANNON BONDS

Invoice: 125-MAY.2021

POOL SERVICE MAY 2021

PO#: 0

Inv Date: 05.20.2021

Inv Amt: 2,000.00

Payment: 0

Name:

Due Date: 06.19.2021

Retain: 0.00

Amt Paid: 0.00

Addr:

Disc Date: 05.20.2021

Discount: 0.00

Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FP
1	MAY 2021 POOL SERVICE PLUS TRE	0.00	0.00	2,000.00		001-572-44680 R&M - Community	
*** TOTAL ***			0.00	2,000.00			

968

WINDSTREAM

Invoice: 05.11.21

LONG DISTANCE SERVICE

PO#: 0

Inv Date: 05.11.2021

Inv Amt: 103.80

Payment: 0

Name:

Due Date: 06.10.2021

Retain: 0.00

Amt Paid: 0.00

Addr:

Disc Date: 05.11.2021

Discount: 0.00

Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SEWER - LONG DISTANCE SERVICE	0.00	0.00	70.82		420-535-44100 Telephone Expen	
2	NORTH BAY - LONG DISTANCE SERV	0.00	0.00	16.49		412-534-44100 Telephone Expen	
3	WATER - LONG DISTANCE SERVICE	0.00	0.00	16.49		410-533-44100 Telephone Expen	
*** TOTAL ***			0.00	103.80			

1899	CPC Office Technologies	Invoice: 29287188	COPIERS LEASE	PO#	0
	Inv Date: 05.07.2021	Inv Amt: 371.28	Payment: 0	Name:	
	Due Date: 06.06.2021	Retain: 0.00	Amt Paid: 0.00	Addr:	



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Vendor	Name
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Disc Date: 05.07.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - COPIERS LEASE	0.00	0.00	185.64		001-510-44400 Equipment Lease	
2	PLANNING - COPIERS LEASE	0.00	0.00	92.82		001-515-44400 PLANNING - EQU.	
3	BILLING - COPIERS LEASE	0.00	0.00	92.82		001-519-44400 BILLING - EQU.	
*** TOTAL ***			0.00	371.28			

9 CENTURY LINK Invoice: 222620121 PARKS - FIBER OPTICS & WIFI PO#: 0  
 Inv Date: 05.08.2021 Inv Amt: 642.12 Payment: 0 Name:  
 Due Date: 06.07.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.08.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS - FIBER OPTICS & WIFI	0.00	0.00	642.12		001-572-44100 Telephone Expen	
*** TOTAL ***			0.00	642.12			

9 CENTURY LINK Invoice: 222610889 SEWER - FIBER OPTICS & WIFI PO#: 0  
 Inv Date: 05.08.2021 Inv Amt: 268.74 Payment: 0 Name:  
 Due Date: 06.07.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.08.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SEWER - FIBER OPTICS & WIFI	0.00	0.00	268.74		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	268.74			

1650 NWFL C STORES INC IV Invoice: STMT.042821 FUEL FOR ERNIE / CITY GROUNDS PO#: 0  
 Inv Date: 04.28.2021 Inv Amt: 489.73 Payment: 0 Name:  
 Due Date: 05.28.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 04.28.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FUEL FOR ADMIN / ERNIE - CITY	0.00	0.00	489.73		001-510-45210 Gas & Oil	
*** TOTAL ***			0.00	489.73			

1869 APPRIVER, LLC Invoice: 1586806 OFFICE 365 PREMIUM MAY 2021 PO#: 0  
 Inv Date: 05.15.2021 Inv Amt: 10.00 Payment: 0 Name:  
 Due Date: 06.14.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.15.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICE 365 PREMIUM MAY 2021	0.00	0.00	10.00		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	10.00			

548 PRO CHEM, INC. Invoice: 96913 SUPPLIES FOR SEWER PO#: 2129  
 Inv Date: 05.11.2021 Inv Amt: 418.29 Payment: 0 Name:  
 Due Date: 06.10.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.11.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GREEN FLAGS	1.00	375.70	418.29		420-535-45200 Operating Suppl	
*** TOTAL ***			375.70	418.29			

468 PEOPLE'S NATIONAL BANK Invoice: WOODLAND.MFG LETTERS - IN GOD WE TRUST PO#: 0  
 Inv Date: 04.21.2021 Inv Amt: 557.39 Payment: 0 Name:  
 Due Date: 05.21.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 04.21.2021 Discount: 0.00 Pd Date:

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Vendor	Name						
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LETTERS "IN GOD WE TRUST" FOR	0.00	0.00	557.39		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	557.39			

1785 SITE ONE LANDSCAPE SUPPLY Invoice: 10922444-001 LANDSCAPE SUPPLIES PO#: 2142  
 Inv Date: 05.18.2021 Inv Amt: 141.11 Payment: 0 Name:  
 Due Date: 06.17.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.18.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARK SUPPLIES	1.00	141.11	141.11		001-572-44690 Grounds Mainten	
*** TOTAL ***			141.11	141.11			

2133 SOUTHERN HOSPITALITY LAWN CARE Invoice: 2748 JUNE 2021 RIGHT-OF-WAY MAINTEN PO#: 0  
 Inv Date: 06.01.2021 Inv Amt: 7,000.00 Payment: 0 Name:  
 Due Date: 07.01.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 06.01.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	JUNE 2021 RIGHT-OF-WAY MAINTEN	0.00	0.00	7,000.00		001-541-43130 Outside Labor &	
*** TOTAL ***			0.00	7,000.00			

896 TUGWELL PUMP & SUPPLY, LLC Invoice: 4372 SUPPLIES FOR SEWER PO#: 2118  
 Inv Date: 05.13.2021 Inv Amt: 6,012.00 Payment: 0 Name:  
 Due Date: 06.12.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.13.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	6,012.00	6,012.00		420-535-45200 Operating Suppl	
*** TOTAL ***			6,012.00	6,012.00			

2184 REVINU INC. Invoice: 1194 SCREWPRESS RENTAL 5/16-6/15/21 PO#: 0  
 Inv Date: 05.14.2021 Inv Amt: 22,900.00 Payment: 0 Name:  
 Due Date: 06.13.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.14.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SCREWPRESS RENTAL 5/16-6/15/21	0.00	0.00	22,900.00		420-535-44620 System Maint &	
*** TOTAL ***			0.00	22,900.00			

19 The Water Spigot, Inc. Invoice: 21-1416 APRIL 2021 WASTEWATER ANALYSIS PO#: 0  
 Inv Date: 05.12.2021 Inv Amt: 625.00 Payment: 0 Name:  
 Due Date: 06.11.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 05.12.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	APRIL 2021 WASTEWATER ANALYSIS	0.00	0.00	625.00		420-535-43135 Outside Lab Ser	
*** TOTAL ***			0.00	625.00			

1854 GREENSOUTH SOLUTIONS LLC Invoice: 2548 REMOVAL OF BIOSOLIDS APR 2021 PO#: 0  
 Inv Date: 04.30.2021 Inv Amt: 1,000.00 Payment: 0 Name:  
 Due Date: 05.30.2021 Retain: 0.00 Amt Paid: 0.00 Addr:  
 Disc Date: 04.30.2021 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REMOVAL OF BIOSOLIDS APRIL 202	0.00	0.00	1,000.00		420-535-43130 Outside Labor &	

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Vendor	Name				
*** TOTAL ***		0.00	1,000.00		
*** GRAND TOTALS ***		6,528.81	89,950.73	0.00	DISCOUNTS



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Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	0.00	44,101.55-	0.00	
001-24100	Encumbrance Reserve	141.11	0.00	0.00	
001-24300	Encumbrances	0.00	141.11-	0.00	
001-510-44300	Utilities	793.16	0.00	0.00	
001-510-44400	Equipment Lease	185.64	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	557.39	0.00	0.00	
001-510-45100	Office Supplies	10.00	0.00	0.00	
001-510-45210	Gas & Oil	489.73	0.00	0.00	
001-515-44300	Planning - Utilities	179.03	0.00	0.00	
001-515-44400	PLANNING - EQU. LEASE	92.82	0.00	0.00	
001-519-44400	BILLING - EQU. LEASE	92.82	0.00	0.00	
001-541-43130	Outside Labor & Services	7,000.00	0.00	0.00	
001-541-44300	Utilities	2,950.35	0.00	0.00	
001-541-44680	R&M City Roads	25,975.00	0.00	0.00	
001-572-42610	Employee Screening expense	204.00	0.00	0.00	
001-572-44100	Telephone Expense	642.12	0.00	0.00	
001-572-44300	Utilities	2,788.38	0.00	0.00	
001-572-44680	R&M - Community Pool	2,000.00	0.00	0.00	
001-572-44690	Grounds Maintenance	141.11	0.00	0.00	
001-572-44690	Grounds Maintenance	0.00	0.00	141.11	ENC LIQ
FUND TOTALS		44,242.66	44,242.66-	141.11	
410-20200	Accounts Payable	0.00	5,409.96-	0.00	
410-533-44100	Telephone Expense	16.49	0.00	0.00	
410-533-44300	Utilities	5,393.47	0.00	0.00	
FUND TOTALS		5,409.96	5,409.96-	0.00	
412-20200	Accounts Payable	0.00	743.00-	0.00	
412-534-44100	Telephone Expense	16.49	0.00	0.00	
412-534-44300	Utilities	726.51	0.00	0.00	
FUND TOTALS		743.00	743.00-	0.00	
420-20200	Accounts Payable	0.00	39,696.22-	0.00	
420-24100	Encumbrance Reserve	6,387.70	0.00	0.00	
420-24300	Encumbrances	0.00	6,387.70-	0.00	
420-535-43130	Outside Labor & Services	1,000.00	0.00	0.00	
420-535-43135	Outside Lab Services	625.00	0.00	0.00	
420-535-44100	Telephone Expense	339.56	0.00	0.00	
420-535-44300	Utilities	8,401.37	0.00	0.00	
420-535-44620	System Maint & Repairs	22,900.00	0.00	0.00	
420-535-45200	Operating Supplies & Mat	6,430.29	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	6,387.70	ENC LIQ
FUND TOTALS		46,083.92	46,083.92-	6,387.70	
GRAND TOTALS		96,479.54	96,479.54-	6,528.81	



## **City of Freeport**

### **REGULAR COUNCIL MEETING MINUTES**

April 22, 2021, 6:30 PM  
Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman Mark Martin, Councilwoman Elizabeth Haffner

Council Members Absent: Councilwoman Amanda Green

Staff Members Present: City Manager Charlie Simmons, City Clerk Malani Robinson, City Attorney Clay Adkinson, Planning Director Latilda Neel, Finance Officer Sara Bowers, Billing Manager Debbie Roberts, Parks Director Travis Digges, Water Supervisor Larry Tuggle, Sewer Supervisor Robert Fawcett, City Engineer Alex Rouchaleau

#### **1. Meeting Called to Order**

The meeting was called to order at 6:41 PM by Mayor Barley in the Council Chambers of Freeport City Hall.

#### **2. Invocation and Pledge of Allegiance**

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

#### **3. Recognition of Guests**

None.

#### **4. Keith Kelly- Freeport Football & Cheer Assoc.**

Mr.Keith Kelly, President of the Freeport Football and Cheer Association approached the Council requesting continued use of the multi-purpose fields at the Sports Complex for the association. Mr.Kelly stated that the association would need use of the fields from July 5- November 5 every Monday, Tuesday, and Thursday from 5:30PM-8:00PM for practice. The association has been using the fields for three years and would like to continue doing so.

Moved by: Councilwoman Haffner

Seconded by: Councilman Farris

*To APPROVE the Freeport Football & Cheer Association's use of the multipurpose fields from July 5- November 5, 5:30PM-8:00PM every Monday, Tuesday, and Thursday.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Haffner: aye

Councilwoman Brannon: aye

Carried

**5. Request for Placement on the City Council Agenda**

a. Bills

b. Revenue & Expenditure Reports

c. City Council Meeting Minutes- April 13, 2021

**6. Public Comment on Consent Agenda**

None.

**7. Approval of Consent Agenda**

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

*To APPROVE the consent Agenda as presented.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Haffner: aye

Councilwoman Brannon: aye

Carried

**8. Consideration of Additions/Deletions to Agenda**

- Councilman Martin- High School DCT Student

**9. Approval of Agenda with Additions/Deletions**

Moved by: Councilwoman Haffner

Seconded by: Councilwoman Brannon

*To APPROVE the Agenda with the specified additions as presented.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Haffner: aye

Councilwoman Brannon: aye

Carried

**10. Staff Reports**

- a. Water
- b. Sewer
- c. Parks
- d. City Manager

**1. Legislation Bill for Entertainment District in Hammock Bay**

City Manager Simmons introduced Mr.Jay Odom who would present his plans for the Entertainment District in Hammock Bay. Mr.Odom approached the Council by first apologizing for any confusion that arose due to the article in the paper.

Mr.Odom expressed that he was under the impression that the City was aware of his plans due to his presentation at the Legislative Delegation at City Hall, which aligned with taking steps towards creating a special use district. Mr.Odom continued by presenting an illustration of his plans for the town center which included restaurants, a brewery/pub, food truck park, and an entertainment venue for families all with the windmill theme. This special use district would allow the sale and use of alcohol anywhere within the district. Mr.Odom noted that ten years ago he donated 30 acres of land to the school district for the location of the new middle school, however the



City has an ordinance which restricts alcohol distribution to 1,000 feet from a school. Mr.Odom noted that the plans for the special district would satisfy the 1,000-foot restriction, however Senator Gainor would like reassurance that the City was on board with the special district. Councilwoman Haffner sought clarity on the distance of the special district from the school, Mr.Odom clarified on the site plans and expressed that he was available for direct questioning from the City at any time. The Council sought legal counsel from City Attorney Adkinson regarding the appropriate measures for the Mayor to write a letter to Senator Gainor rendering his support for Mr.Odom's special district.

Public Comment: Ms.Wert expressed that Florida's law regarding alcohol distributions were strict and offered enough deterrence to businesses, therefore she believes parents should have no negative feelings regarding the special district.

Moved by: Councilman Martin  
Seconded by: Councilman Farris

*To APPROVE Mayor Barley sending a letter of support to Senator Gainor for the special district bill.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Haffner: aye

Councilwoman Brannon: aye

Carried

- e. City Clerk
- f. Finance
- g. Billing
- h. Planning
- 1. 67 Joe Campbell Road Re-Zoning

City Planner Williams presented the proposed 67 Joe Campbell Road re-zoning ordinance before Council, requesting a second reading which would convert the property from residential to commercial. The owners of the property would like to use the space for an office for a land surveying company.



Moved by: Councilman Farris  
Seconded by: Councilwoman Brannon

*To APPROVE the second reading of the ordinance.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Haffner: aye

Councilwoman Brannon: aye

Carried

i. Legal

j. Engineering

1. WWTF 1.5 MGD Expansion Bid Results

Engineer Rouchaleau presented the Council the bid results of the WWTF 1.5 MGD Expansion Bid Results, noting that the lowest bidder was WPC Industrial Contractors LLC/Randall Environmental a joint venture. Despite being the lowest bidder Engineer Rouchaleau and City Attorney Adkinson did some research and believed it to be in the best interest of the City to reject the lowest bid and to award Sawcross Inc. the second lowest bidder the project. City Attorney Adkinson and Engineer Rouchaleau expressed that the WPC Industrial Contractors LLC/Randall Environment bid was deemed non-responsive and non-responsible for the following reasons:

Failure to disclose the fact that WPC did not finish a contractually obligated project for the City of Bonifay. The project was a year late and subcontractors were not paid. These facts were confirmed by City Engineer, Mott McDonald and City Clerk, Beverly Gilley to Mr. Philip Jones on 4/21/2021.

- Failure to disclose litigation pending on WPC.
- Failure to disclose WPC is under a 2-year suspension from working with Jacksonville Electric Authority for exceeding contract time and not completing a project.
- No General Contractor license provided for the Joint Venture; only for the individual entities.

- Only one job referenced in the last 5 years for WPC. All other jobs listed were over 5 years ago.
- No job references were listed at all for Randall Environment; only for Intercounty Engineers and those were not similar to this project. In addition, Intercounty Engineers has a backlog of approximately \$25 million worth of outstanding work in South & Central Florida that will be ongoing while constructing the City's WWTF.
- Actual Financial Information was not included in the bid package, only a letter stating it could be provided.

The following USDA Forms were not provided with the bid:

1. Form AD-1048: Certification Regarding Debarment, Suspension
  2. RD-1940-Q: Certification for Contracts, Grants, and Loans
  3. Form RD 400-6: Compliance Statement
  4. Bulletin 1780-35, Exhibit C: Certification of Compliance... American Iron and Steel Requirements.
  5. Notice to Prospective Subcontractors of Requirements for Certifications of Non-Segregated Facilities
- While representing themselves as a Joint Venture, they did not provide any delineation as to who will be performing the work. According to Mr. Adkinson, Attorney at Law, this does not meet the requirements for a Joint Venture for the following reasons:
    - a. 13.05: A Bid by a joint venture shall be executed by an authorized representative of each joint venturer in the manner indicated on the Bid Form. There is only one signature on the Bid Submittal Article 9. In addition, there is no attached authority to sign per the document instructions.
    - b. Under 11 – Sections A and B both require each Joint Ventures projects to be listed separately. This was not included in the packet that was provided. While a list of experience is provided, it does not appear to clearly enumerate each project separately.

City Manager Simmons informed the Council that City Attorney Adkinson and Engineer Rouchaleau did their due diligence by researching the company to ensure that the City was making the appropriate decision. Councilmembers expressed their thanks.

Engineer Rouchaleau informed the Council that there was an alternate that was added to the bid which includes fencing of the entire Wastewater Treatment Facility site. The fencing is optional and would cost \$103,400. Councilmembers asked for clarity on the additive, Engineer Rouchaleau noted that the additive was for a security measure noting that Sewer Supervisor Fawcett approved of the additional item if the

funding was available. Engineer Rouchaleau noted that there would be a request sent to USDA to revise the application to include the amount and if the funds were rejected then they would not add it.

Moved by: Councilman Farris  
Seconded by: Councilwoman Haffner

*To REJECT the lowest bidder WPC Industrial Contractors LLC/Randall Environmental due to their bid being non-responsive and non-responsible.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye  
Councilman Martin: aye  
Councilwoman Haffner: aye  
Councilwoman Brannon: aye

Carried

Moved by: Councilwoman Haffner  
Seconded by: Councilman Martin

*To AWARD Sawcross, Inc the contract declaring them the lowest responsive and responsible bidder at \$28,589,000.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye  
Councilman Martin: aye  
Councilwoman Haffner: aye  
Councilwoman Brannon: aye

Carried



Moved by: Councilman Farris  
Seconded by: Councilwoman Brannon

*To award the additive bid and to determine that the additive bid does not deter or alter the determination of Sawcross LLC as being the lowest responsive and responsible bidder.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Haffner: aye

Councilwoman Brannon: aye

Carried

Moved by: Councilman Martin  
Seconded by: Councilwoman Brannon

*To APPROVE Engineer Rouchaleau to move forward with submitting the subsequent application to USDA to get the additional funding for the alternate bid item.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Haffner: aye

Councilwoman Brannon: aye

Carried

**11. Old Business**

**12. New Business**

- a. Mayor Russ Barley
- b. Councilwoman Brannon
- c. Councilman Farris
- d. Councilwoman Green
- e. Councilwoman Haffner
- f. Councilman Martin

**1. DCT High School Student**

Councilman Martin expressed his desire to start a DCT Program to engage High School students into city government careers. Councilman Martin expressed that it would be a great way to build local jobs and give insight on local government. Councilman Martin informed the Council that he would like for City Manager Simmons to reach out to the principal of Freeport Highschool for guidance on the matter.

Moved by: Councilman Martin  
Seconded by: Councilwoman Brannon

*To have City Manager Simmons reach out to the principal of the Freeport High School regarding a DCT Program with the City.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Haffner: aye

Councilwoman Brannon: aye

Carried

**13. Public Comment**

**14. Adjournment**

Mayor Barley motioned to adjourn. The meeting adjourned at 7:21PM.

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Mayor

ATTEST:

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City Clerk





## **City of Freeport**

### **SPECIAL COUNCIL MEETING MINUTES**

April 22, 5:30 PM

Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman Mark Martin, Councilwoman Elizabeth Haffner

Council Member Absent: Councilwoman Green

Staff Members Present: City Manager Charlie Simmons, City Clerk Malani Robinson, City Attorney Clay Adkinson, Finance Officer Sara Bowers

#### **1. Meeting Called to Order**

The meeting was called to order at 5:30 PM by Mayor Barley in the Council Chambers of Freeport City Hall.

#### **2. Marcum Audit**

Mr. Ricardo Zayas and Mr. Bryan Fleming, representatives of Marcum Advisory and Consulting presented the Council a PowerPoint presentation to discuss the findings of the audit. The investigation topics included:

- Inconsistencies in utility billing / write-off of utilities in 2014 dating from 2009 through 2011.
- Billing “problems” related to water and sewer funds dating back to 2008.
- Misuse of impact fees and grant funds (i.e. transfers from restricted funds to general funds).
- Unauthorized expenditures made from restricted funds.

- Misuse of City of Freeport credit cards.
- Self-dealing by a former City Council member.
- Anomalies in the accounting records including unreconciled cash accounts and omitted/unrecorded cash transactions.

Mr.Zayas and Mr.Bryan discussed the findings of their inspection and interviews with staff members and gave their conclusion based on the audit. Mr.Zayas and Mr.Bryan gave Council recommendations moving forward to safeguard City finances which included:

- Review internal control procedures to ascertain compliance with of the State of Florida requirements and other guidance. The Mayor and/or City Council must regularly review reconciliations of cash and related receivables and payables accounts.
- Ensure City employees are adequately trained in internal control procedures and appropriate segregation of duties / separation of processes is in place.
- Particular attention should be paid to transactions that are broken down into two amounts, such that they are may not be subjected to specific City Council scrutiny.
- Extensive or unusual adjustments to the ledgers should be discussed in advance with the City's auditors.

Councilmembers expressed their thanks for the presentation and for Marcum Advisory and Consulting's extensive work. The floor was opened for public comment.

#### **4. Adjournment**

Mayor Barley motioned to adjourn. The meeting adjourned at 6:40 PM.

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Mayor

ATTEST:

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City Clerk





## City of Freeport

### REGULAR COUNCIL MEETING MINUTES

May 11, 2021, 9:00 AM  
Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Amanda Green, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman Mark Martin

Council Member Absent: Councilwoman Haffner

Staff Members Present: City Manager Simmons, City Clerk Malani Robinson, City Attorney Clay Adkinson, Planning Director Latilda Hughes-Neel, Finance Officer Sara Bowers, Billing Manager Debbie Roberts, Parks Director Travis Digges, Sewer Supervisor Robert Fawcett, Water Supervisor Larry Tuggle, City Engineer Alex Rouchaleau

#### 1. Meeting Called to Order

The meeting was called to order at 9:00 AM by Mayor Barley in the Council Chambers of Freeport City Hall.

#### 2. Invocation and Pledge of Allegiance

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag. Mayor Barley presented Councilman Farris with an appreciation plaque as a token of gratitude from the Northwest Florida League of Cities to applaud his leadership, dedication, and membership to the organization.

#### 3. Recognition of Guests

None.

#### 4. Consent Agenda

##### a. Bills

- b. City Council Meeting Minutes- April 22, 2021
- c. Special City Council Meeting Minutes- April 22, 2021

**5. Public Comment on Consent Agenda**

Councilwoman Green noted that due to her absence at both meetings and the audio not being available online she would only approve the Bills and would drop the minutes from the consent agenda until she has a chance to listen to the audio. City Attorney Adkinson explained the legality of her request and directed the appropriate motion to Council.

**6. Approval of Consent Agenda**

Councilwoman Haffner advised City Clerk Robinson of changes that needed to be made in the minutes.

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

*To APPROVE the consent Agenda which would only include the Bills.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Green: aye

Carried

**7. Consideration of Additions/Deletions to Agenda**

- Legal- Wastewater Treatment Plant Bid Protest Update
- Councilwoman Green- Special Meetings
- City Clerk Robinson- Recorded Lines Update

**8. Approval of Agenda with Additions/Deletions**

Moved by: Councilwoman Brannon

Seconded by: Councilwoman Green

*To APPROVE the Agenda with the specified additions as presented.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Green: aye

Carried

9. **Staff Reports**

- a. Water
- b. Sewer
- c. Parks
- d. City Manager

1. **Marcum Audit**

City Manager Simmons informed the Council that following the Special Meeting with the Marcum Audit he and Finance Officer Bowers did thorough research to offer clarity on items in question. City Manager Simmons opened the floor to Finance Officer Bowers to discuss the findings. Finance Officer Bowers noted the following:

- The Audit failed to include employees that received their pay through direct deposit into the payroll process.
- Unexplained accounting adjustments in the Sewer Impact Fee Account totaling up to \$1,237,864.69 resulted from reimbursements, checks to contractors for supplies and services, as well as a correction to a previous entry.
- The three missing checks totaled \$180,867 were caused by USDA withdraws for outstanding bond issues with an overdraft fee due to the North Bay Sinking Account not having sufficient funds.
- Transfer made to Janice McLean in the amount of \$78,000 was withdrawn from the North Bay Water System Operations account and deposited into the North Bay Sinking Account to keep the account from having a negative balance after paying two outstanding USDA bond issues.

Council members thanked Finance Officer Bowers for her research into concerned items discussed at the Marcum audit. Councilwoman Green expressed her concerns on the amount of time it took for the City to discover



where the \$1.2 million went and recommended that the City keep finance records properly moving forward. Councilman Farris noted that the audit was failed from the beginning and could have been prevented, noting that it was very misleading. Councilwoman Brannon expressed her appreciation for having a qualified audit conducted to put the matter in the past, noting her disappointment with Marcum.

e. City Clerk

1. Recorded Lines Update

City Clerk Robinson informed the Council that the recorded line system had been delayed. City Clerk Robinson expressed that while trying to keep current city phone numbers she ran into a plethora of issues including:

- Various phone numbers of the City's belonged to various phone companies.
- Unknown phone numbers belonged to unexplained lines.
- Presumed land lines belonged to the wells.

City Clerk Robinson explained that once she was able to identify and map the various phone lines the transfer to the new company would begin.

f. Finance

g. Billing

h. Planning

1. Verandas Phase 1-C-4 Record Plat

Planning Director Hughes-Neel presented the Verandas Phase 1-C-4 Record Plat requesting approval.

Moved by: Councilwoman Brannon

Seconded by: Councilwoman Green

*To APPROVE the Verandas Phase 1-C-4 Record Plat requesting approval*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Green: aye

2. Walton County Mobility Plan/ County Staff

Planning Director Hughes-Neel introduced Mac Carpenter the Growth Management Director for Walton County and Kristen Shell the Planning Manager for Walton County who would present the preliminary mobility plan to the Council. Mr. Carpenter informed the Council that at a previous public hearing regarding the County's Mobility Plan it was decided that the County would approach municipalities to see if there was a date to meet with Board of County Commissioners to get as much public engagement as possible and feedback on the proposed Mobility Plan. Mrs. Shell expressed that she wanted to formally bring all municipalities into the conversation to discuss the proposed plans. Mrs. Shell noted that the Mobility Plan included a Needs Plan (long range plans) for each municipality in Walton County that she recommended the City review with staff to discuss revisions based on the land development and economic development plans for the City. Mrs. Shell further explained the Mobility Plan are the projects they would join forces with the City on, given their permission, to seek funding that they usually lose to Okaloosa County each year. Mrs. Shell noted that working together and making their presence known would yield better results for gaining funding. Mrs. Shell noted that if the City decided to participate in mobility fees all the funding collected within the City limits would return to the City and have to be spent on projects listed in the Mobility Plan. Mrs. Shell noted that a revised schedule which would consider affordable housing and non-residential fees would be coming out a later time. Mrs. Shell expressed the implementation of benefit districts within the plan and how they would benefit the people that are paying. Councilwoman Green noted her excitement of the Mobility Plan and her eagerness to discuss more. Mrs. Shell noted the importance of having plans vetted through by the public to advocate in a more effective and cohesive manner. Planning Director Hughes-Neel expressed the importance of having justification of projects from the public, noting the lengthy process of getting U.S. 331 into a four-lane highway by working alone. Planning Director Hughes-Neel stressed to the Council the need to review the fees associated with the Mobility Plan as well as the plans on the map. Planning Director Hughes-Neel advised the Council to review the two maps listed in the Mobility Plan for Freeport and to give her feedback with corrections so she can compose a revised map to present to Mrs. Shell. Mrs. Shell noted that the Needs Plan Map for the City of Freeport would be a priority and assist with better land use. Councilman Martin asked for clarity on the Board of County Commissioners position on developers paying a proportionate fair share. Mrs. Shell informed the Council that following an audit the Board was advised to find an alternative solution which made them investigate a Mobility Plan, noting that proportionate fair share had faced challenges across the state. Mrs. Shell informed the Council that she would like to schedule a meeting with them and the Board of County Commissioners to discuss the Mobility Plan. City Manager Simmons and Councilmembers discussed an appropriate time for the special meeting.



Councilwoman Green requested a workshop with Planning Director Hughes-Neel before the next Council Meeting, to further discuss the maps within the Mobility Plan and the development maps of the City. Planning Director Hughes-Neel noted that she would like to work with engineering to give a presentation and present a large-scale map to the Council that indicates where development would occur along with actual population clusters. Councilman Martin noted that an in-depth discussion was needed to sort through the material provided in the Mobility Plan. Planning Director Hughes-Neel noted that the meeting will offer clarity to the plans of the City. Engineer Rouchaleau noted that the Mobility Plan presented the opportunity to have a connector road from 83A to U.S. 331 would be huge for the City, and that connector roads are a priority for the City. Engineer Rouchaleau continued by adding that in his opinion the City needed to do something to assess fees. City Manager Simmons informed the Council that he had no input on the Mobility Plan Maps, Planning Director Hughes-Neel noted that she was approached for very brief input on the plans and since had no communication. City Attorney Adkinson briefed the Council on matters to be attentive to within the Mobility plan, noting that the plan itself and the fees presented a plethora of restrictions. City Attorney Adkinson noted that if the City were to participate in the plan there were alternative options to the impact fee, which the City from prior experience knew presented immense restrictions. City Attorney Adkinson informed the Council that updated language to Florida law allowed the developer who paid impact fees in one zone would have the freedom to transfer their credit to any project within that zone or to an adjacent zone, which could ultimately leave the City. City Attorney Adkinson advised the Council to consider alternative options to fund the plans listed in the Mobility Plan such as an infrastructure sales tax. Planning Director Hughes-Neel noted that the Council should investigate how the Mobility Plan would affect the Interlocal Agreement and the maintenance of the roads. Planning Director Hughes-Neel noted that affordable housing issues were associated with the implementation of impact fees from the Mobility Plan, noting that the City would need to devise a plan that works best for the City and keep funding options open. City Manager Simmons noted that he was weary of fee increases noting that the City would experience significant jumps, to which City Attorney Adkinson reminded the Council to remember their history of increased rates and public feedback. Councilwoman Green noted that alternative options would need to be discussed at the special meeting. Planning Director Hughes-Neel noted that she would compile a list of concerns to present before the Board of County Commissioners.

Moved by: Councilwoman Green

Seconded by: Councilman Farris

*To schedule a Special Meeting with the Board of County Commissioners for June 8, 2021 at 10:30AM.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye



Councilwoman Brannon: aye

Councilwoman Green: aye

Carried

Moved by: Councilwoman Green

Seconded by: Councilman Martin

*To schedule a Workshop for May 27, 2021 at 5:30PM.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Green: aye

Carried

i. Legal

1. Wastewater Treatment Plant Bid Protest Update

City Attorney Adinkson presented to the Council the letter that was sent on behalf of the City informing the company that the City rejected their bid on the Wastewater Treatment Plan, and that engineering would send a copy to the bonding company. City Attorney Adkinson continued the discussion by noting the grounds for which the City declared the company as non-responsive and non-responsible. A motion was requested.

Moved by: Councilman Farris

Seconded by: Councilwoman Brannon

*To ratify the City Manager's rejection of the bid protest.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Green: aye

Carried

j. Engineering

1. Proposal for Engineering Services for Wastewater Package Plant Design & Permitting

Engineer Rouchaleau requested a motion for approval of the proposal plans for the Wastewater Package Plant design and permitting. Councilwoman Green wanted to ensure that the Council would only be approving the design and not the actual units, Engineer Rouchaleau confirmed.

Moved by: Councilman Martin

Seconded by: Councilwoman Brannon

*To APPROVE the proposal for the Wastewater Treatment Plant design and permitting.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Green: aye

Carried

2. Updates

- USDA was currently working on the funding application for the treatment plant. The bid protest is not affecting the progress.
- There will be an on-site preconstruction meeting regarding Washington Street following the Council Meeting. They will get mobilize and begin working on the project this week with a 6-8 week turn around.
- The Barrier Free Park bids are due in 2 weeks which will be awarded soon after at Council Meeting.
- 331 North permitting is in process of being submitted

- Master Lift Station- Chelco will begin installation of lights.

## 10. Old Business

### a. Pending Items List

- Council members reviewed the pending list with City Manager Simmons, noting completed items. City Manager Simmons noted that he, City Attorney Adkinson, and Planning Director Hughes-Neel met with Bob Beasley regarding the redistricting of the City. City Attorney Adkinson informed the Council that two districts needed to be rebalanced, however they will reconvene with the redistricting of the City in August-September. City Attorney Adkinson informed the Council that they goal would be to create a ten-year districting map that will not have to be updated until the next census release. City Attorney Adkinson noted that the redistricting will comply with Florida law, and that after discussion with Mr.Beasley looks forward to aligning City Elections to the State primary elections.
- City Manager Simmons noted that the Road Agreement with the County was a work in progress, noting that he has a few more meetings scheduled with District 4 Commissioner and will present the updates with City Attorney Adkinson hopefully in the first meeting in June.
- Planning Director Hughes-Neel noted that the SRTS Grant Phase II was submitted and is currently under review.
- The Main Street Program has been suspended due to the four-lane project that will interfere with plans.
- Planning Director Hughes-Neel requested to withdraw the Education Reimbursement Program due to a plethora of projects. Councilwoman Green asked that the item be taken off Planning Director's Hughes-Neel plate but remain on the list as a to-do item later.
- Councilwoman Green noted that she and Lieutenant Pendleton were currently working on the homeless project.

Councilmembers noted that they would like to keep the pending list updated and present once a month on the agenda.

## 11. New Business

- City Manager Simmons noted that the City will be hosting a Fourth of July Celebration at the Park along with a parade, and a golf tournament.
- City Manager Simmons noted that he will be relaxing the mask mandate with staff, however he will be keeping the social distancing in the Council Chambers.
- Work with infrastructure along the U.S 331 corridor is coming together.



- a. Mayor Russ Barley
- b. Councilwoman Brannon
- c. Councilman Farris
- d. Councilwoman Green

1. Special Meeting

Councilwoman Green expressed her concerns with seeing a special meeting for the Planning Board, noting that request in the past have always been turned down. Planning Director Hughes-Neel noted that due to a staff error with planning and advertisement she chose to have a special meeting so that the applicant would not be put at a disadvantage.

City Attorney Adkinson noted that he would like to have the audio from the April 22 Meeting available online regarding the bid protest item and for Rural Development. Councilwoman Green noted her concerns for staying transparent with the public and for putting information back on the site, expressing her concerns with I.T issues. Councilwoman Brannon noted that there were issues with CRC and tech with her personal devices as well. Councilman Farris noted that potentially hiring an in-house I.T department would be ideal. City Manager Simmons informed the Council that hiring new I.T was underway and had been a work in progress for quite some time.

- e. Councilwoman Haffner
- f. Councilman Martin

1. Special Events Permit

Councilman Martin wanted to address the matter of the City staying out of private property events, noting that if the City is not affiliated in any way, then it is not the role of the City to intervene. Councilman Martin wanted to review the policy for revisions, noting he sent suggestions to City Attorney Adkinson for legal review and recommendations. Planning Director-Hughes Neel noted that the Planning Department enforces the policies on books, noting that there is a special six-month process involved with updating or removing items in the special permit code.

Councilwoman Brannon noted that she was under the impression that the private property issue with special events had been addressed last year, Councilwoman Green concurred. City Attorney Adkinson noted that there needed to be a cleanup of language within the development code to only

regulate public property events or events serving a public purpose. Councilwoman Brannon expressed her opposition of regulating private property. Councilman Farris noted that there needed to be language in the policy that allowed the City Manager the authority to decide on special event permits. Council members expressed they would like City Attorney Adkinson to revise the policy and to present it to Council.

Moved by: Councilman Martin

Seconded by: Councilwoman Green

*To task City Attorney Adkinson with revising the special permit ordinance and to present it to Council.*

A roll call vote was ordered, and the vote was as follows:

Councilman Farris: aye

Councilman Martin: aye

Councilwoman Brannon: aye

Councilwoman Green: aye

Carried

## 2. Audit Follow-Up Recommendations

Councilman Martin made suggestions to getting a quicker response or solution to financial issues by:

- Doing quarterly reviews with an outside company for transparency so the public can see that it is CPA certified.
- Having financial statements easily accessible on the City Website for the public's review.

Councilwoman Green noted that it would be more cost effective to have Finance Officer Bowers conduct the quarterly statements noting that she was already qualified to do the work and that monthly she could conduct reports for better organization of records. City Manager Simmons noted that Finance Officer Bowers already sends out monthly reports to each department. Finance Officer Bowers noted that it would be cost effective to have her do the work as opposed to hiring an outside entity which would dig into the City's budget.

12. **Public Comment**

13. **Adjournment**

Mayor Barley motioned to adjourn. The meeting adjourned at 10:49AM.

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Mayor

ATTEST:

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City Clerk





THE CITY OF  
**FREEPORT, FLORIDA**  
POST OFFICE BOX 339 FREEPORT, FL 32439

REQUEST FOR INTERIM FINANCING

The City of Freeport has secured a \$23,060,000 loan through USDA along with a \$10,616,600 grant for a new sewer plant. The city is seeking interim financing of \$23,060,000 over a twenty-four-month period. The anticipated timeframe for this financing is twenty-four-months. However, given the size of this project the interim financing period may extend beyond this initial period.

The quoted rate should be a flat simple interest rate with no prepayment penalty, and it should be good through (Appropriate Date). Any closing cost or other fees associated with the interim financing should be quoted separately. The bidder should also address how they will handle any requested extensions.

All bids should be submitted by 2:00 PM central time on or before (Appropriate Date). All bids timely received will be opened at this time and later reviewed by staff. A recommendation to award the bid will be presented to the City Council at their (Appropriate Date) regularly scheduled meeting that will begin at (Appropriate Time) central time. Bids should be mailed to:

City of Freeport  
Attn: Sara W. Bowers  
P.O. Box 339  
Freeport, FL 32439  
“SEALED BIDS – INTERIM FINANCING”

If the bid is to be hand delivered or delivered by parcel carrier, please address alternately as follows:

City of Freeport  
Attn: Sara W. Bowers  
112 Highway 20  
Freeport, FL 32439  
“SEALED BIDS – INTERIM FINANCING”

It is the responsibility of the bidder to see that any bid submitted shall have sufficient time to be received by the city before the submittal deadline. Bids received after the deadline will be returned unopened. Faxed or emailed proposals will NOT be accepted.

The City of Freeport reserves the right, in its sole discretion, to reject any and all bids. The City may choose to re-bid or withdraw the bid request at the discretion of the City Council.

## **NOTICE OF PROPOSED RE-ZONING**

Pursuant to Florida Statutes, the City of Freeport Planning & Development Review Board conducted a public hearing on the below Zoning Map Amendment on Wednesday, April 7, 2021 in order to review the amendment request and made recommendations to the Freeport City Council.

The Freeport City Council conducted a public hearing on the below listed Zoning Map Amendment in the Freeport City Hall on Thursday, April 22, 2021 and reviewed the proposed Zoning Map Amendment; held the 1st Reading of the proposed Adoption Ordinances and authorized staff to advertise for 2<sup>nd</sup> Reading/Adoption.

The Freeport City Council will hold a 2<sup>nd</sup> Reading/Adoption public hearing in Freeport City Hall on Thursday, May 27, 2021, 6:30 pm or as soon thereafter as the matter may be heard for review and adoption.

### **JOE CAMPBELL ROAD RE-ZONING**

The total property area is approximately 1.48 acres located on the north side of Joe Campbell Road to the east of US Highway 331 and south of State Highway 20 E. The legal description for this parcel is on file with the City Planning Director.

Parcels: 14-1S-19-23000-019-0010

Current Zoning Designation(s): R-2 (Medium Density Residential)

Proposed Zoning Designation(s): C-1 (General Commercial)

Plan amendment materials may be inspected by the public at the Planning & Zoning Office located at 16040 Highway 331 Business during regular business hours. Public comments maybe made orally at the meeting or in writing if submitted on or before the meeting date.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



# City of Freeport Zoning Map October 22, 2020

## Legend

### Zoning\_Freeport Zoning

- C-1\_General Commercial
- C-2\_High Intensity Commercial
- CON\_Conservation
- I-1\_Light Industrial
- I-2\_General Industrial
- PS\_Public Service
- R-1\_Low Density Residential
- R-2\_Medium Density Residential
- R-3\_High Density Residential
- RA\_Rural Agriculture
- RC\_Residential Commercial
- RR\_Rural Residential
- RV\_Rural Village
- SDD\_Special Development District
- UD\_Un-Designated





# City of Freeport Zoning Map Proposed

## Legend

### Zoning\_Freeport Zoning

- C-1\_General Commercial
- C-2\_High Intensity Commercial
- COH\_Conservation
- I-1\_Ught Industrial
- I-2\_General Industrial
- PS\_Public Service
- R-1\_Low Density Residential
- R-2\_Medium Density Residential
- R-3\_High Density Residential
- RA\_Rural Agriculture
- RC\_Residential Commercial
- RR\_Rural Residential
- RV\_Rural Village
- SDD\_Special Development District
- UD\_Un-Designated





CITY OF FREEPORT

ORDINANCE NO. 2021-\_\_

**AN ORDINANCE AMENDING THE ZONING MAP SERIES INCLUDED BY REFERENCE IN ARTICLE 3 OF THE LAND DEVELOPMENT CODE OF THE CITY OF FREEPORT, SPECIFICALLY THE PARCEL IDENTIFIED WITH PROPERTY REFERENCE NUMBERS 14-1S-19-23000-019-0010 CONTAINING APPROXIMATELY 1.48 ACRES MORE OR LESS AND DESCRIBED BY THE LEGAL DESCRIPTION CONTAINED IN SECTION 1 BELOW AMENDING THE ZONING ASSIGNMENT AND ASSIGNING ZONING FROM MEDIUM DENSITY RESIDENTIAL TO GENERAL COMMERCIAL.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA:**

**WHEREAS**, the Legislature adopted Chapter 163, laws of Florida, which requires the City of Freeport to prepare and adopt and enforce a comprehensive plan; and

**WHEREAS**, the City Council finds that the approximately 1.48-acre area in Sections 14, Township 1 South, Range 19 West, Walton County, Florida, as described above in ordinance title, would best suit the interests of the City by assigning a zoning designation of C-1 General Commercial; and

**WHEREAS**, a public hearing for the adoption of the assignment and amendment of zoning was held for the purpose of receiving public comments as required by law with notice having been published as required by law; now therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA, THAT:**

**SECTION 1.** The zoning designations of those parcels identified by property reference numbers listed below and being more particularly described as follows:

PARCEL 14-1S-19-23000-019-0010

COM SW COR SEC, RUN E 1182.72 FT, N 571.64 FT FOR BEG, N 113 FT, E 20 FT, N 150 FT, E 235.5 FT S 310 FT, N 79 DEG 30 MIN W 257.76 FT TO POB OR 1576-169 OR 3038-2923

Containing 1.48 acres +/-.

**SECTION 2.** If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provision and portions of this Ordinance and the City of Freeport's Land Development Code shall remain in full force and effect.

**SECTION 3.** The City of Freeport's Land Development Code is hereby amended as set forth in and incorporated herein by reference and consists of a Zoning Map Series Amendment.

An official, true and correct copy of the Freeport Land Development Code as adopted and amended from time to time shall be maintained by the City Mayor or his designee.

CITY OF FREEPORT

ORDINANCE NO. 2021-\_\_

**SECTION 4. Effective Date**

The effective date of this Zoning Amendment shall be the date this ordinance is filed with the Department of State.

CITY OF FREEPORT, FLORIDA

By \_\_\_\_\_  
Mayor

ATTEST

\_\_\_\_\_  
City Clerk

City Planning Board Hearing: April 7, 2021  
City Council First Reading: April 22, 2021  
City Council Second Reading: May 27, 2021



## **NOTICE OF PROPOSED RE-ZONING**

Pursuant to Florida Statutes, the City of Freeport Planning & Development Review Board will conduct a public hearing at Freeport City Hall on the below listed Zoning Map Amendment on Wednesday, May 5th, 2021 at 6:00 pm or as soon thereafter as possible in order to review the amendment request and make recommendations to the Freeport City Council. The Freeport City Council will conduct a public hearing on the below listed Zoning Map Amendment in the Freeport City Hall on Thursday, May 27th, 2021; to review the proposed Zoning Map Amendment; to hold 1st Reading of the proposed Adoption Ordinances and to authorize staff to advertise for 2<sup>nd</sup> Reading/Adoption.

### **BRANNON RE-ZONING**

The total property area is approximately 2.75 acres located on south side of Joe Campbell Road and the north side of Marquis Way West. The legal description for this parcel is on file with the City Planning Director.

Parcels: 14-1S-19-23000-008-0051

Current Zoning Designation(s): R-2 (Medium Density Residential)

Proposed Zoning Designation(s): C-1 (General Commercial)

Plan amendment materials may be inspected by the public at the Freeport City Hall during regular business hours. Public comments maybe made orally at the meeting or in writing if submitted on or before the meeting date.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).

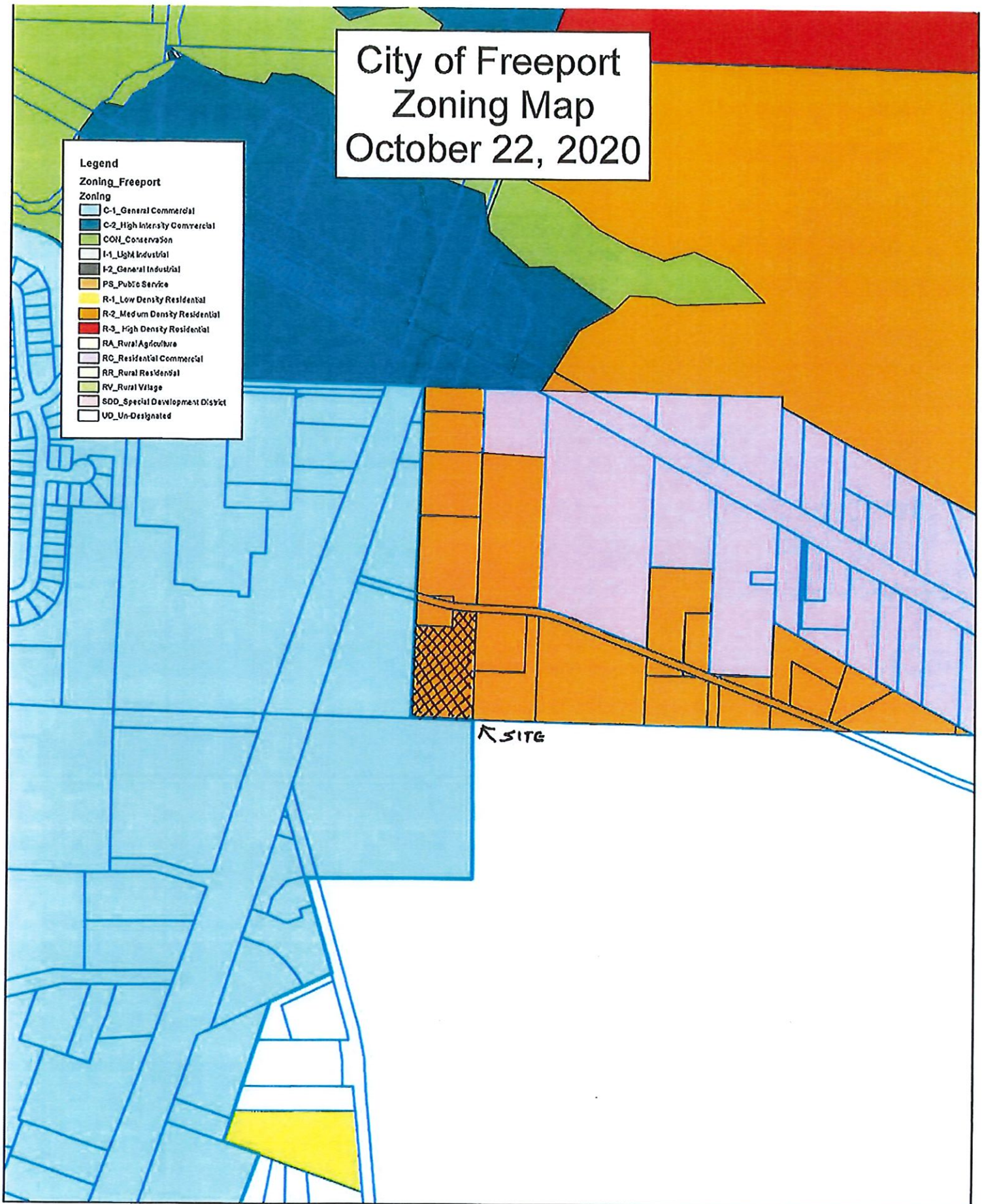
# City of Freeport Zoning Map October 22, 2020

## Legend

### Zoning\_Freeport

#### Zoning

- C-1\_General Commercial
- C-2\_High Intensity Commercial
- CON\_Conservation
- I-1\_Light Industrial
- I-2\_General Industrial
- PS\_Public Service
- R-1\_Low Density Residential
- R-2\_Medium Density Residential
- R-3\_High Density Residential
- RA\_Rural Agriculture
- RC\_Residential Commercial
- RR\_Rural Residential
- RV\_Rural Village
- SDD\_Special Development District
- UD\_Un-Designated



Produced by the Planning Department of the City of Freeport.  
This map is for general reference only.  
Data layers that appear on this map  
may or may not be accurate, current, or otherwise reliable.  
**THIS MAP IS NOT A SURVEY AND  
IS NOT TO BE USED FOR NAVIGATION.**

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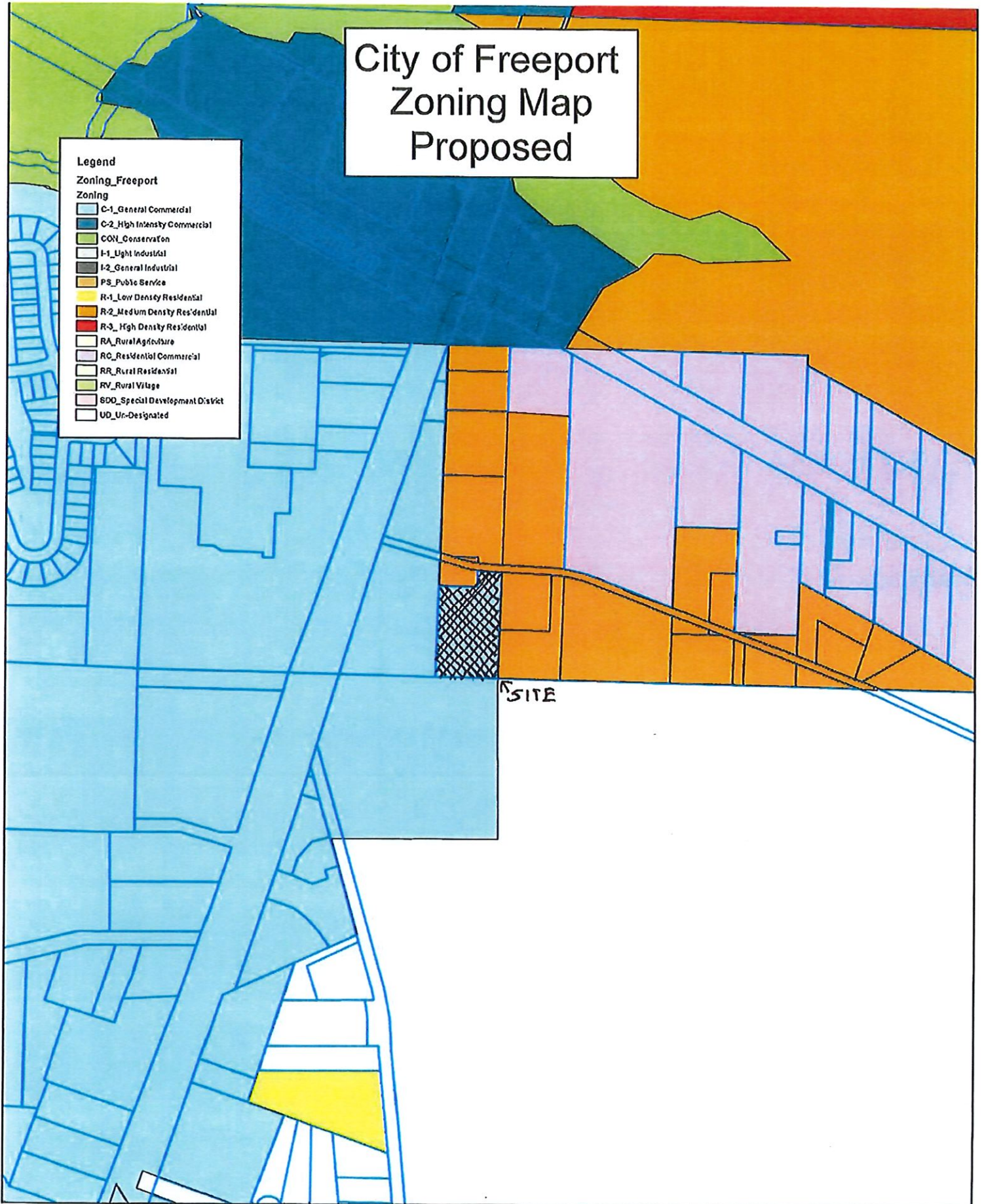
# City of Freeport Zoning Map Proposed

## Legend

### Zoning\_Freeport

#### Zoning

- C-1\_General Commercial
- C-2\_High Intensity Commercial
- CON\_Conservation
- I-1\_Light Industrial
- I-2\_General Industrial
- PS\_Public Service
- R-1\_Low Density Residential
- R-2\_Medium Density Residential
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CITY OF FREEPORT

ORDINANCE NO. 2021-\_\_

**AN ORDINANCE AMENDING THE ZONING MAP SERIES INCLUDED BY REFERENCE IN ARTICLE 3 OF THE LAND DEVELOPMENT CODE OF THE CITY OF FREEPORT, SPECIFICALLY THE PARCEL IDENTIFIED WITH PROPERTY REFERENCE NUMBERS 14-1S-19-23000-008-0051 CONTAINING APPROXIMATELY 2.75 ACRES MORE OR LESS AND DESCRIBED BY THE LEGAL DESCRIPTION CONTAINED IN SECTION 1 BELOW AMENDING THE ZONING ASSIGNMENT AND ASSIGNING ZONING FROM MEDIUM DENSITY RESIDENTIAL TO GENERAL COMMERCIAL.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA:**

**WHEREAS**, the Legislature adopted Chapter 163, laws of Florida, which requires the City of Freeport to prepare and adopt and enforce a comprehensive plan; and

**WHEREAS**, the City Council finds that the approximately 2.75-acre area in Sections 14, Township 1 South, Range 19 West, Walton County, Florida, as described above in ordinance title, would best suit the interests of the City by assigning a zoning designation of C-1 General Commercial; and

**WHEREAS**, a public hearing for the adoption of the assignment and amendment of zoning was held for the purpose of receiving public comments as required by law with notice having been published as required by law; now therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA, THAT:**

**SECTION 1.** The zoning designations of those parcels identified by property reference numbers listed below and being more particularly described as follows:

PARCEL 14-1S-19-23000-008-0051

COM AT SW/COR OF SEC, RUN E 1207.20 FT TO POB, CONT E 253.44 FT, N 471.43 FT TO CNTRLN OF GRADED ROAD N 83 DEG 08'50"W 97.13 FT, S 124.25 FT, W 157 FT, S 358.77 FT TO POB OR 2377-362 OR 2984-3954

Containing 2.75 acres +/-.

**SECTION 2.** If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provision and portions of this Ordinance and the City of Freeport's Land Development Code shall remain in full force and effect.

**SECTION 3.** The City of Freeport's Land Development Code is hereby amended as set forth in and incorporated herein by reference and consists of a Zoning Map Series Amendment.

An official, true and correct copy of the Freeport Land Development Code as adopted and amended from time to time shall be maintained by the City Mayor or his designee.

CITY OF FREEPORT

ORDINANCE NO. 2021-\_\_

**SECTION 4. Effective Date**

The effective date of this Zoning Amendment shall be the date this ordinance is filed with the Department of State.

CITY OF FREEPORT, FLORIDA

By \_\_\_\_\_  
Mayor

ATTEST

\_\_\_\_\_  
City Clerk

City Planning Board Hearing: May 5, 2021  
City Council First Reading: May 27, 2021  
City Council Second Reading: \_\_\_\_\_, 2021

**NOTICE OF PROPOSED  
SMALL SCALE AMENDMENT and RE-ZONING**

Pursuant to Florida Statutes, the City of Freeport Planning & Development Review Board will conduct a public hearing on the below listed Future Land Use Map Amendment and Zoning Map Amendment on Wednesday May 5, 2021 at 6:00 pm in order to review the amendment request and make recommendations to the Freeport City Council.

The Freeport City Council will conduct a public hearing on the below listed Future Land Use Map Amendment and Zoning Map Amendment in the Freeport City Hall on Thursday, May 27, 2021 at 6:30 pm to review the proposed Small-Scale Amendment and Zoning Map Amendment; to hold 1st Reading of the proposed Adoption Ordinances and to authorize staff to advertise for 2<sup>nd</sup> Reading/Adoption. Access meeting materials is provided on the City Website: [www.freeportflorida.gov](http://www.freeportflorida.gov).

**REGENCY ACQUISITIONS SMALL SCALE AMENDMENT/RE-ZONING**

The SSA total property area is approximately 2.1 acres located on the south side of State Road 20, approximately 1.3 miles west of Freeport City Hall. The legal description for this parcel is on file with the City Planning Director.

Parcel Numbers: 08-1S-19-23000-014-0010

Current Future Land Use Designations: County / RV (Rural Village)

Proposed Future Land Use Designation: City UD (Urban Development)

Current Zoning Designation(s): Rural Village.

Proposed Zoning Designation(s): C-2 (High Intensity Commercial)

Plan amendment materials may be inspected by the public at the Planning & Zoning Office located at 16040 Highway 331 Business during regular business hours. Public comments may be made orally at the meeting or in writing if submitted on or before the meeting date.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



# City of Freeport Future Land Use Map July 25, 2019

## Legend

- PARCELS
- Future\_Land\_Use\_Freeport
- <at other values>
- Land\_Use
- EC: ENVIRONMENTAL CONSERVATION
- GA: GENERAL AGRICULTURE
- RD: RURAL DEVELOPMENT
- RV: RURAL VILLAGE
- LDR: LOW DENSITY RESIDENTIAL
- MDR: MEDIUM DENSITY RESIDENTIAL
- ER: ESTABLISHED RESIDENTIAL
- MU: MIXED USE
- UD: URBAN DEVELOPMENT
- C: COMMERCIAL
- PS: PUBLIC SERVICE
- I: INDUSTRIAL
- SDD: SPECIAL DEVELOPMENT DISTRICT

SITE ↑

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# City of Freeport Future Land Use Map Proposed

## Legend

-  PARCELS
- Future\_Land\_Use\_Freeport**
-  <all other values>
- Land\_Use**
-  EC: ENVIRONMENTAL CONSERVATION
-  GA: GENERAL AGRICULTURE
-  RD: RURAL DEVELOPMENT
-  RV: RURAL VILLAGE
-  LDR: LOW DENSITY RESIDENTIAL
-  MDR: MEDIUM DENSITY RESIDENTIAL
-  ER: ESTABLISHED RESIDENTIAL
-  MU: MIXED USE
-  UD: URBAN DEVELOPMENT
-  C: COMMERCIAL
-  PS: PUBLIC SERVICE
-  I: INDUSTRIAL
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# **CITY OF FREEPORT**

## **ORDINANCE NO. 2021-\_\_**

**AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF FREEPORT, SPECIFICALLY THE FUTURE LAND USE MAP, SPECIFICALLY A PORTION OF THE PARCEL IDENTIFIED WITH REFERENCE NUMBER 08-1S-19-23000-014-0010 CONTAINING 2.1 ACRES MORE OR LESS, FROM CITY FUTURE LAND USE DESIGNATION OF RV (RURAL VILLAGE) TO THE CITY'S UD (URBAN DEVELOPMENT) FUTURE LAND USE DESIGNATION.**

**WHEREAS**, the Legislature adopted Chapter 163, laws of Florida, which requires the City of Freeport prepare and adopt and enforce a comprehensive plan; and,

**WHEREAS**, the City of Freeport adopted the Future Land Use Element of the Comprehensive Plan on December 20, 1990; and,

**WHEREAS**, Chapter 163, Florida Statutes, empowers the City of Freeport to amend its comprehensive plan; and,

**WHEREAS**, the City of Freeport City Council held a Public Hearing to adopt this Comprehensive Plan Amendment, pursuant to Section 163, 3187, Florida Statutes, with due public notice having been provided, and having reviewed and considered all comments received during the public hearing, and having provided for necessary revisions; and,

**WHEREAS**, in exercise of its authority, the City Council of Freeport, Florida finds it necessary and desirable to adopt and does hereby adopt this Comprehensive Plan Amendment, in order to encourage the most appropriate use of land, water and resources, consistent with the public interest; and deal effectively with future problems that may result from the use and development of land within City of Freeport; now therefore,

**BE IT ORDAINED** by the City Council of the City of Freeport, Florida as follows:

### **Section 1 Purpose and Intent**

The land use designation of the above identified parcel shall be and hereby is changed from RV (Rural Village) to the City's UD (Urban Development) Future Land Use designation.

### **Section 2 Comprehensive Plan Amendment**

The City of Freeport Comprehensive Plan is hereby amended to include the following parcels described by the legal description as:

COM 125FT S OF NE/C OF SE1/4 OF SE1/4 OF SEC; N 89 DEG 48'W 482FT, N 06 DEG 52'E 273.55FT TO S ROW OF ST RD #20, SELY ALONG RD ROW 478.2FT TO SEC LINE, S 111.8FT TO POB OR 1460-108 &-171 OR 1478-240 OR 2481-1650 OR 2884-4166

Containing 2.1 acres, more or less.

### **Section 3 Severability**



**CITY OF FREEPORT**

**ORDINANCE NO. 2021-\_\_**

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance and the City of Freeport's Comprehensive Plan shall remain in full force and effect.

**Section 4 Copy on File**

An official, true, and correct copy of all elements of the Freeport Comprehensive Plan, as adopted and amended from time to time, shall be maintained by the City Mayor or his designee.

**Section 5 Effective Date**

The effective date of this Comprehensive Plan Amendment shall be the date this ordinance is adopted by the Freeport City Council, as the City of Freeport is an RAO (Rural Area of Opportunity), per Section 163.3187(1)(o), Florida Statutes.

PASSED AND DULY ADOPTED at the regular meeting of the City Council of Freeport, in Walton County Florida the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

CITY OF FREEPORT, FLORIDA

BY \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

City Planning Board Hearing: May 5, 2021

City Council First Reading: May 27, 2021

City Council Second Reading: \_\_\_\_\_

**NOTICE OF PROPOSED  
SMALL SCALE AMENDMENT and RE-ZONING**

Pursuant to Florida Statutes, the City of Freeport Planning & Development Review Board will conduct a public hearing on the below listed Future Land Use Map Amendment and Zoning Map Amendment on Wednesday May 5, 2021 at 6:00 pm in order to review the amendment request and make recommendations to the Freeport City Council.

The Freeport City Council will conduct a public hearing on the below listed Future Land Use Map Amendment and Zoning Map Amendment in the Freeport City Hall on Thursday, May 27, 2021 at 6:30 pm to review the proposed Small-Scale Amendment and Zoning Map Amendment; to hold 1st Reading of the proposed Adoption Ordinances and to authorize staff to advertise for 2<sup>nd</sup> Reading/Adoption. Access meeting materials is provided on the City Website: [www.freeportflorida.gov](http://www.freeportflorida.gov).

**REGENCY ACQUISITIONS SMALL SCALE AMENDMENT/RE-ZONING**

The SSA total property area is approximately 2.1 acres located on the south side of State Road 20, approximately 1.3 miles west of Freeport City Hall. The legal description for this parcel is on file with the City Planning Director.

Parcel Numbers: 08-1S-19-23000-014-0010

Current Future Land Use Designations: County / RV (Rural Village)

Proposed Future Land Use Designation: City UD (Urban Development)

Current Zoning Designation(s): Rural Village.

Proposed Zoning Designation(s): C-2 (High Intensity Commercial)

Plan amendment materials may be inspected by the public at the Planning & Zoning Office located at 16040 Highway 331 Business during regular business hours. Public comments may be made orally at the meeting or in writing if submitted on or before the meeting date.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



# City of Freeport Zoning Map July 25, 2019

## Legend

— Streets

## Zoning\_Freeport

### Zoning

- C-1\_General Commercial
- C-2\_High Intensity Commercial
- CON\_Conservation
- I-1\_Light Industrial
- I-2\_General Industrial
- PS\_Public Service
- R-1\_Low Density Residential
- R-2\_Medium Density Residential
- R-3\_High Density Residential
- RA\_Rural Agriculture
- RC\_Residential Commercial
- RR\_Rural Residential
- RV\_Rural Village
- SDD\_Special Development District
- UD\_Un-Designated

SITE ↑

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0 0.020 0.04 0.08 Miles





# City of Freeport Zoning Map Proposed

## Legend

— Streets

## Zoning\_Freeport

### Zoning

- C-1\_General Commercial
- C-2\_High Intensity Commercial
- CON\_Conservation
- I-1\_Light Industrial
- I-2\_General Industrial
- PS\_Public Service
- R-1\_Low Density Residential
- R-2\_Medium Density Residential
- R-3\_High Density Residential
- RA\_Rural Agriculture
- RC\_Residential Commercial
- RR\_Rural Residential
- RV\_Rural Village
- SDO\_Special Development District
- UD\_Un-Designated

SITE ↑

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CITY OF FREEPORT

ORDINANCE NO. 2020-\_\_\_\_\_

**AN ORDINANCE AMENDING THE ZONING MAP SERIES INCLUDED BY REFERENCE IN ARTICLE 3 OF THE LAND DEVELOPMENT CODE OF THE CITY OF FREEPORT, SPECIFICALLY A PORTION OF THE PARCEL IDENTIFIED WITH PROPERTY REFERENCE NUMBER 08-1S-19-23000-014-0010 CONTAINING APPROXIMATELY 2.1 ACRES MORE OR LESS AND DESCRIBED BY THE LEGAL DESCRIPTION CONTAINED IN SECTION 1 BELOW AMENDING THE ZONING ASSIGNMENT FROM RURAL VILLAGE TO HEAVY COMMERCIAL.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA:**

**WHEREAS**, the Legislature adopted Chapter 163, laws of Florida, which requires the City of Freeport to prepare and adopt and enforce a comprehensive plan; and

**WHEREAS**, the City Council finds that the approximately 2.1 acre area in Sections 08, Township 1 South, Range 19 West, Walton County, Florida, as described above in ordinance title, would best suit the interests of the City by assigning a zoning designations of C-2 Heavy Commercial; and

**WHEREAS**, a public hearing for the adoption of the assignment and amendment of zoning was held for the purpose of receiving public comments as required by law with notice having been published as required by law; now therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA, THAT:**

**SECTION 1.** The zoning designations of that parcels identified by property reference number listed below and being more particularly described as follows:

PARCEL 08-1S-19-23000-014-0010

COM 125FT S OF NE/C OF SE1/4 OF SE1/4 OF SEC; N 89 DEG 48'W 482FT, N 06 DEG 52'E 273.55FT TO S ROW OF ST RD #20, SELY ALONG RD ROW 478.2FT TO SEC LINE, S 111.8FT TO POB OR 1460-108 &-171 OR 1478-240 OR 2481-1650 OR 2884-4166

Containing 2.1 acres +/-.

**SECTION 2.** If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provision and portions of this Ordinance and the City of Freeport's Land Development Code shall remain in full force and effect.

**SECTION 3.** The City of Freeport's Land Development Code is hereby amended as set forth in and incorporated herein by reference and consists of a Zoning Map Series Amendment.

An official, true and correct copy of the Freeport Land Development Code as adopted and amended from time to time shall be maintained by the City Mayor or his designee.

CITY OF FREEPORT  
ORDINANCE NO. 2020-\_\_\_\_\_

**SECTION 4. Effective Date**

The effective date of this Zoning Amendment shall be the date this ordinance is filed with the Department of State.

CITY OF FREEPORT, FLORIDA

By \_\_\_\_\_  
Mayor

ATTEST

\_\_\_\_\_  
City Clerk

City Planning Board Hearing: May 5, 2021

City Council First Reading: May 27, 2021

City Council Second Reading: \_\_\_\_\_



**NOTICE OF PROPOSED  
RESOLUTION FOR MODIFICATION OF A PLANNED DEVELOPMENT PROJECT  
(PDP)**

Pursuant to Florida Statutes, the City of Freeport Planning & Development Review Board will conduct a public hearing at Freeport City Hall , 112 Highway 20 West, Freeport, Florida on Wednesday, May 19, 2021 at 6:00 pm or as soon thereafter as possible in order to review a request for approval of a revision to certain setback requirements in the existing Hammock Bay Phase 3 PDP proposed by Hammock Bay and to make recommendations to the Freeport City Council regarding this proposal.

The Freeport City Council will conduct a public hearing in the Freeport City Hall on Thursday, May 27, 2021 at 6:30pm or as soon thereafter as possible; to consider the above proposal and to have the Reading of the proposed Resolution. The purpose of the public hearings is to receive public comments and make decisions regarding the above matter.

The total property area of this project is approximately 280 +/- acres located east of Bay Harbour Blvd & Taunton Rd..

Parcels: 30-1S-19-23000-001-0000 and 30-1S-19-23000-001-0030

Plan amendment materials may be inspected by the public at the Freeport City Hall during regular business hours. Public comments maybe made orally at the meeting or in writing if submitted on or before the meeting date.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



## Civil and Environmental Engineers

73 Eglin Parkway N., Suite 203 Fort Walton Beach, Florida 32548 850.837.2448 Fax 850.837.2450 [www.jelcivil.com](http://www.jelcivil.com)

April 28, 2021

Ms. Latilda R. Hughes-Neel, AICP  
City Planner  
City of Freeport – Planning and Zoning  
112 Highway 20 West  
Freeport, FL 32439

Subject: Hammock Bay PDP 3 Amendment

Dear Ms. Hughes-Neel:

Genre Holdings, LLC is the current land owner of the property associated with the Hammock Bay PDP 3 which was established by the City of Freeport's Resolution 2018-19. The parcel ID numbers associated with the PDP are 29-1S-19-23000-001-0000 and 30-1S-19-23000-001-0000, containing approximately 285.6 acres.

The applicant is requesting an amendment to the previously approved PDP to include a variance to reduce the rear setback for single-family residential lots proposed in Pod B from 15 feet to 10 feet. All remaining development pods will maintain the 15-foot rear setback as outlined in Resolution 2018-19. The reduction in the rear setback will assist with minimization of impacts to environmentally sensitive areas by promoting clustered design on the upland portions of the site.

Should you have questions or need further information about this issue please feel free to contact me at 850.837.2448. We appreciate your assistance with this matter.

Sincerely,



M. Scott Jenkins, P.E.  
Jenkins Engineering, Inc.







## RESOLUTION 2021-\_\_\_\_

WHEREAS, the City of Freeport's Land Development Code provides that some developments within the City of Freeport to be designated as Planned Development Projects (PDPs); and

WHEREAS, Genre Holdings has plans to develop a project known as Hammock Bay Phase III Residential Planned Development Project; and

WHEREAS, the proposed development by Genre Holdings is located on approximately 285.6 acres, which exceeds the minimum of five (5) acres required for a Residential PDP; and

WHEREAS, Genre Holdings has made application to the City of Freeport to have their proposed project designated as a Residential Planned Development Project; the project containing property assigned Parcel Identification Numbers 29-1S-19-23000-001-0000 and 30-1S-19-23000-001-0000; containing 285.6 acres +/- and being approved specifically for a residential project to contain the following:

550 single family lots

5% commercial acreage

Variances granted/conditions to this approval via Resolution 2018-19:

### 3.05.03 Rural Village (RV)

Requirement	Required	Requested
F.1 Minimum lot area	3/8-acre	1/7 acre
F.2 Lot coverage/ISR	30%	70%
F.3 Lot Width	100'	50'
F.4 Front Yard	25'	20'
F.5 Rear Yard	25'	15'
F.6 Side Yard	10'	5'
F.7 Allowing RV Park Use within the 5% commercial that is allowable within the Rural Village land use designation.		

An additional setback variance requested under this Resolution 2021-\_\_\_\_: to include a variance to reduce the rear setback for single-family residential lots in Pod B from 15 feet to 10 feet.

WHEREAS, the proposed development known as Hammock Bay Phase III meets the criteria under the City's Land Development Code to be designated as a Residential Planned Development Project; and

NOW THEREFORE BE IT RESOLVED by the City Council of Freeport, Florida that the proposed development known as Hammock Bay Phase III, being developed by Genre Holdings is hereby revised as specified.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2021.

**FREEPORT CITY COUNCIL**

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk